

MINUTES
Faculty Senate Academic Affairs
September 4, 2007, 3:30 p.m.
K-State Union, Room 204

Present: Carroll, Charney, Chengappa, Holcombe, Hubler, King, Lehew, Martin, Montelone, Pacey, Ramaswamy, Staggenborg, Weninger

Visitors: Karen Myers-Bowman, Monty Nielsen, Greg Eiselein

1. Doris Carroll, Chair, called the meeting to order at 3:30 p.m. and introductions were done.
2. General Education Task Force Update – Greg Eiselein and Karen Myers-Bowman
Eiselein and Myers-Bowman passed out a handout of the committee’s summary of recommendations. They are now moving from the recommendation phase into how they can implement these recommendations. Myers-Bowman went through the eight areas that each student should cover at the end of their education here and Kansas State. These recommendations will allow for a lot more flexibility for students. It will not be just a cut and dry list of courses. Assessment will be a vital part of general education. Their hope is to have some part of these recommendations started by next fall. The first focus visit is in 2011. They would like to have something to show the accrediting body by that time. Both Myers-Bowman and Eiselein commented they would like Faculty Senate’s help throughout this process. Martin asked how the approval process for courses would work. Myers-Bowman indicated the committee would decide how courses are approved for General Education credit. Discussion continued regarding what types of courses could be designated as general education. There was a conversation regarding how to handle students who take courses currently under the existing UGE system once this new system is in place. It was recognized that there is a need to maintain an overlapping UGE/Gen Education procedures for a specified time, to be determined by this committee. Carroll thanked both Myers-Bowman and Eiselein for coming and recognized this is a work in progress but changes will take place quickly.
3. The May 15, 2007 minutes were approved as submitted.
4. Announcements
 - A. January 22, 2007 College of Human Ecology white sheets correction
Three courses on the January 22, 2007 white sheets from the College of Human Ecology had typographical errors. FSHS 553, 554, and 555 were listed as 2 credit hours and should have been 1. The curriculum for which these courses are listed in is correct. The white sheets have been corrected and the correct personnel have been informed.
 - B. UGE Council Policy Statement Update
This item was presented to the Faculty Senate Executive Committee on May 21, 2007 and it was their recommendation to wait until the General Education Task Force presents its recommendations for changes to university general education. There was also concern regarding the difficulty of monitoring changes suggested.
5. Course and Curriculum Changes
 - A. Undergraduate Education
 1. A motion was made by Martin and seconded by Chengappa to approve the following curriculum as approved by the College of Education on June 26, 2007:

Effective Fall 2007 - New Students
UNIVERSITY HONORS PROGRAM
College of Education

I. University Level	7 credit hours required
RETREAT for new students prior to fall semester (optional)	
DED 020 Students enroll in program each semester at college level	0 credit hour
DED 189 Introduction to University Honors Program	1 credit hour

Other University Level Requirements 6 credits hours
 In addition to the introductory course (1 credit), students are required to complete 6 credit hours from a list of honors courses generated by the University Honors Program Director each semester. (These courses can be honors sections of required courses or elective seminars/most are 3 credit hours.)

II. College of Education Requirements 8 credit hours or equivalent required
A and B are required — C and D are optional

A. DED 420 Honors Project 2-3 credit hours
 Research or creative project - including presentation of findings to faculty and/or students. Requires supervision by a faculty member.

B. DED 320 COE Topical Honors Seminars 2 credit hours
 There will be at least one honors seminar offered each semester in the college. (Minimum of two one credit hour seminars required)

C.* Leadership 1-3 equivalent credit hours

- Mentoring (e.g. upper class COE honors student mentoring a freshman honors student)
- Undergraduate teaching assistant (paid or unpaid) for an undergraduate seminar (e.g. university honors or retreat, COE honors seminars or COE regular courses)
- Student Leadership Roles: COE Ambassadors, KNEA-SP, Kappa Delta Pi, Education Symposium, Telefund

D.* Professional Development 1-3 equivalent credit hours

- International Study Abroad or National Student Exchange
- Community Service (International, state, or local level) (*beyond COE Teacher Education Requirement*)
- Professional Meeting Participation/Presentation
- Application for Nationally Competitive Scholarship Awards

*Requires a UHP plan, approved by UHP Director and COE Honors Program Coordinator, submitted prior to the activity and a follow-up evaluation/self-reflection to be counted as an honors activity.

III. Total UHP Requirements 15 credit hours or equivalent required

NOTE: Skeen Tuition Reimbursement Scholarships — College of Education Honors students are reimbursed for tuition associated with honors courses/seminars that are not associated with curriculum requirements.

After discussion around the college requirements, the motion carried with one opposing vote.

2. Update on the curriculum change approved by the College of Engineering on March 9, 2007:

CURRICULUM CHANGE

Industrial and Manufacturing Systems Engineering

Changes to the Industrial Engineering Program:

- Drop Literature Elective Requirement (3 hours)
- Change Professional Electives from 6 to 9 hours. No change in total hours for the BSIE degree.
- Move STAT 510 and 511 from the Junior to Sophomore year. With this change, several other classes also changed semesters.

See white sheets for further detail.

This item was tabled at the May 8, 2007 Faculty Senate meeting in order to confirm that contact had been made with the English department by the College of Engineering. It was discovered that an error was made on the part of the College of Engineering and they apologized for the lack of communication.

Communication has taken place since then and the English department was consulted about the change. This item will be brought back to the table at the next Faculty Senate meeting for action.

B. Graduate Education – none

C. General Education

1. A motion was made by Pacey and seconded by Chengappa to approve the following course for UGE status as approved by the UGE Council on May 14, 2007:

Add:

◆Music 170 History of Rock and Roll

Motion carried.

D. Graduation list and additions

1. A motion was made by Chengappa and seconded by Pacey to approve the May 2007 Graduation list as submitted by the Registrar's office. Motion carried.
2. A motion was made by Ramaswamy and seconded by Pacey to approve the following graduation list additions:

May 2003

Christen Anne Caton – Bachelor of Arts, College of Arts & Sciences

May 2006

Justin Wayne Jamison – Bachelor of Science, College of Arts & Sciences

Antwoine A. Shaaf – Bachelor of Science, College of Arts & Sciences

August 2006

Erin Michaelis – Bachelor of Science, College of Arts & Sciences

May 2007

Terry Kinsler – Bachelor of Landscape Architecture, College of Architecture, Planning, and Design

Alaine E. Argo - Bachelor of Science, College of Arts & Sciences

April M. Clydesdale – Bachelor of Arts, College of Arts & Sciences

John Marshall Creagar – Bachelor of Science, College of Arts & Sciences

Lauren Nicole Davis – Bachelor of Arts, College of Arts & Sciences

Russell Andrew Downey – Bachelor of Science, College of Arts & Sciences

Elaine Cho Gilleo – Bachelor of Science, College of Arts & Sciences

William Joseph Gordon Jr. - Bachelor of Science, College of Arts & Sciences

Stephen Prescott Groff – Bachelor of Science, College of Arts & Sciences

Benjamin Caleb Jackson - Bachelor of Arts, College of Arts & Sciences

Daniel Lamont Nash - Bachelor of Science, College of Arts & Sciences

Reneé Marie Miller - Bachelor of Fine Arts, College of Arts & Sciences

Erin Ashley Spalding - Bachelor of Arts, College of Arts & Sciences

Motion carried.

6. Committee Reports

A. University Library Committee – Mohan Ramaswamy

The ULC will be discussing the Library's strategic plan at their next meeting. Ramaswamy noted that Hale Library now has a café on the first floor. The scanners are working out well for the library's use. Lehw mentioned how much she appreciates the scanners being available. Turn around is very fast and there is no limit at this time.

B. Committee on Academic Policy and Procedures (CAPP) – Doris Carroll

CAPP was busy over the summer. There will be an item coming from them regarding a revised version of the Academic Fresh Start and Forgiveness policy in the near future. Nielsen reported on the progress of the LASER system. The admission system went live this summer and the financial part will go live in January 2008. Other systems will go live after that and Nielsen will continue to update this committee. The iSIS task force continues to meet regarding this new system. It is very labor-intensive activity for all involved. Workloads have increased. Work on the electronic undergraduate catalog is now underway. The undergraduate catalog will move on-line catalog exclusively in June, 2008.

C. Student Senate – Tim Weninger

Weninger gave an update on Webmail. There is a proposal before SGA to subcontract student email to an off campus server, Gmail. No final decision has been made regarding student e-mail at this time. There is a proposed bill to limit student organizations to one travel request for a total of \$1,000 or \$100 per person, whichever is less. SGA discussed the proposed expansions needed for the Chet Peters Recreation Center. Funding would come from a student bond referendum scheduled for the spring 2008. To update on student textbooks, Varney's provides to students textbook ISBN numbers so that they can know what their required textbook are in advance of the semester. Varney's has reported that sales have increased since the change providing a good outcome for them as well as the students.

D. Course and Curriculum ad hoc committee

The ad hoc committee has been meeting over the summer and will be finalizing its proposal for review by Academic Affairs this semester.

7. Old Business

A. Final Exam Schedule Proposal (CAPP)

Faculty Senate, at its May 8, 2007 meeting, voted to send this proposal back to Academic Affairs and on to CAPP for revision. To make this official, a motion was made by Martin and seconded by Chengappa to send this item back to CAPP for further review. Motion carried.

8. New Business

9. For the good of the University

There will be a joint meeting with Academic Affairs and Faculty Affairs on October 2, 2007 in Fairchild 9 to brief these committees on the student information system.

10. The meeting was adjourned at 4:53 p.m.

Submitted by:

Candace Becker