

MINUTES
Faculty Senate Academic Affairs
September 19, 2006, 3:30 p.m.
K-State Union, Room 204

Present: Carroll, Chengappa, Couvelha, Fairchild, King, Lehew, Martin, Pacey, Stewart,
Absent: Atkinson, Hedrick, Ramaswamy, Sachs,
Visitors: Monty Nielsen, Steve Kiefer

1. Fred Fairchild, Chair, called the meeting to order at 3:30 p.m.
2. The September 5, 2006 minutes were approved as modified.
3. Steve Kiefer – Presentation on the University Honors Program
Kiefer gave the committee a handout outlining the proposed curriculum at this point. Kiefer is still working with the colleges on their specific courses for the curriculum. There will be a 020 course number class that will be for record keeping purposes. The total minimum number of required hours will be 15. The Honors Program retreat was held just prior to the fall semester. About 30 freshman students attended the retreat and Kiefer was extremely pleased with the outcome. The committee raised a few questions about the minimum hour requirement. Eight of the 15 credit hours will be established by each college. The other seven credit hours can be flexible; however the necessary characteristics of these classes will be specified. Students will be made aware of what courses can be taken to fulfill their hour requirements. The courses a student chooses would have to be approved prior to their taking them. Also, distance education students have different situations than on campus students so Kiefer believes these students would have to be worked with on a case by case basis. This year the program is running in tandem with other college honors programs already in place, but next year they will run together as one program. Couvelha commented that a course list for students would be very helpful in their decision making process. A lengthy discussion followed regarding credit hours and credit equivalency and how different courses will count towards the honors program. Other requirements for the program are that a student must maintain a 3.5 overall GPA to remain in the Honors Program. If they drop below this GPA, they would be put on probation with the possibility of returning to the program. Kiefer would like to present this overall basic structure to Faculty Senate during this academic year. The committee expressed their appreciation for Kiefer's update on this.
4. Announcements
5. Course and Curriculum Changes
 - A. Undergraduate Education – A motion was made by Martin and seconded by Chengappa to approve the following course changes approved by the College of Arts & Sciences on April 6, 2006:

DROP:
STAT 320 Elements of Statistics
STAT 330 Elementary Statistics for the Social Sciences

Motion carried.
 - B. Graduate Education – A motion was made by Martin and seconded by Chengappa to approve the following course and curriculum changes as approved by the Graduate Council on September 5, 2006:

CHANGES: (Veterinary Medicine June '06 white sheets and Human Ecology May '06 white sheets)
CS 727 Ophthalmology
CS 739 Dermatology/Medicine
CS 753 Small Animal General Medicine
CS 890 Clinical Science Problems
HN 735 Advanced Energy Balance
HN 500 ~~610~~ Life Span Nutrition

NEW: (Veterinary Medicine June '06 white sheets)
CS 760 Topics in Global Veterinary Medicine
CS 874 Clinical Pharmacokinetics
CS 875 Advanced Pharmacokinetics
DMP 815 Multidisciplinary Thought and Presentation
DMP 840 Public Health Field Experiences

Motion carried.

6. Committee Reports

A. University Library Committee – Mohan Ramaswamy – No report

B. Committee on Academic Policy and Procedures (CAPP) – Doris Carroll

Carroll reported there were several informational items brought to CAPP. Sometime during the year Kansas Board of Regents will take up the issue of electronic transcripts. They were reminded of the Provost Lecture Series which will focus on IT issues. The Ft. Riley needs assessment is underway. Kansas Board of Regents is working to have more teachers in the southwest part of the state through the Access US program. This area of the state significantly under represented and they hope to build it up. On October 12th Career and Employment Services will be offering assistance to students with their resumes. CAPP also discussed the Fresh Start Policy. A sub-committee of CAPP is working to revise the language of this policy.

C. Student Senate – Gavin Couvelha

Student Senate has concern over where the Honors Program was in the process of being instituted. He will be happy to take back the information received here today. Student Senate will be holding their meeting in Salina this Thursday.

D. General Education committee – Melody Lehew

Their committee met on Sept. 7th and they'll be meeting again this Thursday. They spent some time discussing what has been accomplished and where they want to go. They are committed to getting a report with their recommendations to Provost Nellis by the end of this semester. At their next meeting assignments will be given to committee members so that work can begin on the report.

E. Course and Curriculum ad hoc committee – David Sachs

Sachs was not able to be present and asked Candace Ortega in the Faculty Senate Office to update the Academic Affairs committee on the progress of the ad hoc committee. At this time they are reviewing curriculum change flow charts. Their hope is to move to submission of changes through electronic forms, but there has been discussion over who would input and maintain this information. The committee is enthusiastic and is committed in making changes, but they are still in the beginning stages.

7. Old Business

Fairchild met with the UGE council on Sept. 7th and the election was held. Peter Mudrack was elected as chair. They have a graduate student who will be helping forward information on to the proper channels.

8. New Business - none

9. For the good of the university

First, Carroll shared with the committee an issue about a graduate student of color whom they recruited, but may lose mid-year due to lack of funding. She will do more research, but wanted to share this information with the committee. Second, she also commented that she feels there is still a need for clarity among the faculty why our count of students should be accurate.

Fairchild commented that the Policy which faculty senate was presented with last week on security issues is still being revised.

10. The meeting was adjourned at 4:53 p.m.

Respectfully submitted,

Candace Ortega