

**Minutes**  
**Faculty Senate Academic Affairs**  
**September 5, 2006, 3:30 p.m.**  
**K-State Union, Room 204**

Present: Carroll, Couvelha, Fairchild, Hedrick, King, Lehew, Martin, Pacey, Ramaswamy, Sachs  
Absent: Atkinson, Chengappa, and Stewart  
Visitors: Monty Nielsen

1. Fred Fairchild, Chair, called the meeting to order at 3:34 p.m.
2. The May 16, 2006 minutes were approved as submitted
3. Announcements
  - A. New course and curriculum listserv  
Fairchild announced that over the summer the Faculty Senate office put together a listserv in order to distribute course and curriculum changes in a more efficient manner.
4. Course and Curriculum Changes
  - A. General Education – A motion was made by Sachs and seconded by Lehew to approve changes to the following courses as approved by the UGE Council August 22, 2006:

AERO 310 Officer Leadership Studies 3A  
AERO 311 Officer Leadership Studies 3B  
CHM 210 Chemistry I  
CHM 220 Chemical Principles  
CHM 230 Chemistry II  
CHM 250 Chemical Principles II  
CHM 315 Environmental Science: A Chemistry Perspective  
MSCI 202 Individual/Team Military Tactics  
MC 112 Web Communication in Society  
BIOL 330 Public Health Biology

Motion carried

5. Graduation lists and additions:
  - A. A motion was made by Pacey and seconded by Martin to approve the May 2006 Graduation list as submitted by the Registrar's Office. Motion carried
  - B. A motion was made by Pacey and seconded by Wright-Carroll to approve the following graduation additions:

May 2006

Aubrey James Freeman – Bachelor of Science, College of Arts & Sciences  
Justin Matthew Wrigley – Bachelor of Science, College of Arts & Sciences  
Megan Dawn Dickinson – Bachelor of Music, College of Arts & Sciences  
Lindsay J. Moss – Bachelor of Science, College of Arts & Sciences  
David William Folsom – Bachelor of Science in Business Administration, College of Business Administration  
Andrew C. Swartz – Bachelor of Science in Business Administration, College of Business Administration  
Jessica Ann Noll – Bachelor of Science in Elementary Education, College of Education  
Courtney Elizabeth Miller Saale – Bachelor of Science in Elementary Education, College of Education

Motion carried

5. Committee Reports
  - A. University Library Committee – Mohan Ramaswamy

Ramaswamy passed out a handout for committee members to view. Committee met on May 19<sup>th</sup> and the new chair was confirmed, Jim Machor. Dean Goetsch gave a brief report on the Library's progress on strategic planning. Nelda Elder, Assistant to the Dean of Libraries, gave an update on the off-site storage and loan policy. Some time next year about 140,000 volumes of resources stored in the KSU Libraries Annex will be moved to KU Library Annex, a new facility built by the University of Kansas Libraries. They also discussed the Libraries' Moving Beyond Paper 2006 initiative.

B. Committee on Academic Policy and Procedures (CAPP) – Fred Fairchild

CAPP meets on the second Wednesday of the month. Wright-Carroll will represent Fairchild at the September meeting.

C. Student Senate – Gavin Couvelha

First meeting was last Thursday. It was dedicated mainly to chair appointments. This Thursday, the new honor council appointments will be announced. Student Senate meets every Thursday night at 7 p.m.

D. General Education committee – Melody Lehw

The first meeting will be this Thursday, Sept. 7<sup>th</sup>. In early June, the General Education Task Force sent a group to a general education institute to Washington D.C. Lehw felt the entire team got a lot out of the visit and they have some very good recommendations to bring back to the committee. What they found is that general education is different than what we classify as UGE. In her perspective, what they learned will help the committee.

6. Old Business

A. Update on University Honors Program

We've had presentations from Steve Keifer, University Honors Program, and Fairchild met with him last week to get an update. This will most likely be a 15 hour curriculum, with 7 hours specifically for the Honors Program, and the other 8 hours will be set within each department at their discretion. Keifer will be bringing forth a recommended group of classes to meet the "core" curriculum for the Honors Program. Then if a department decides they want to change the way they complete the honors program, they can vary their courses individually. The Honors Program has begun; a retreat took place over the summer. The honors program is running in tandem at this point in time, but in about a year, the complete program should be running. Wright-Carroll has been asked by Jan Wissman to sit in on these meetings for her college so they can be in tune with each other when these go into full force.

7. New Business

A. Selection of member to serve on the Course and Curriculum ad hoc committee

Fairchild sat in on the last meeting and has been invited to have an Academic Affairs Committee member as a liaison to this committee. Fairchild asked if someone could attend at the meeting on the 18<sup>th</sup>. It will be either held in the morning or afternoon. Sachs could attend on the 18<sup>th</sup> if it is in the morning. Fairchild will notify him of the time once set. Fairchild is hopeful about the work being done on the committee.

8. For the good of the university

Ramaswamy distributed a handout describing the "Get It" button. He briefly described the way to use this tool. This button will help tremendously in researching documents. It will ultimately save time and will help in research.

Wright-Carroll was in Taiwan and visited our K-State's partner there and shared with our committee that we are not the only ones having issues with General Education and Academic Integrity.

Hedrick mentioned his concern still with the academic climate in the Student Union. Even though he and Alice Trussell met with the Director of the Union and they all felt hopeful about what could be done, the end result was not as expected. Wright-Carroll gave her support that this issue should be readdressed again with the Union Governing Board. Couvelha will visit again with Bernard Pitts. Hedrick commented that the Union's mission statement includes integration.

Fairchild reported that the UGE Council by-laws state that the Chair of Faculty Senate Academic Affairs is to conduct the election of a new chair. Fairchild will be conducting that this week.

Fairchild reported will be unavailable for the Faculty Senate meeting. He asked for a volunteer to report for Academic Affairs. Martin offered to represent our committee.

Nielsen commented on the 2006-2008 undergraduate catalog. There has been discussion about the number of errors found even with the thorough review that the catalog goes through. Lehew asked if these errors could be identified and sent back to the college for review. In terms of the hard copy and electronic copy, no changes can be made. However, information back to the college might be a possibility. This would take tremendous resources.

Pacey mentioned concern over the lack of flexibility on the K-State white pages. A person can either list all or none of their personal information. For example, they cannot list their email address without also listing their street address. Nielsen responded they have been informed of this issue and would like to try and resolve it, but it may be more complicated.

9. The meeting was adjourned at 4:30 p.m.