

**MINUTES**  
**Faculty Senate Academic Affairs**  
**October 17, 2006, 3:30 p.m.**  
**K-State Union, Room 204**

Present: Carroll, Fairchild, King, Lehew, Pacey, Ramaswamy, Sachs, Stewart

Absent: Atkinson, Chengappa, Couvelha, Eiselein, and Martin

Visitors: Monty Nielsen and Frank Spikes

1. Fred Fairchild, Chair, called the meeting to order at 3:30 p.m.
2. The October 3, 2006 minutes stood approved as submitted.
3. Announcements
4. Course and Curriculum Changes
  - A. Undergraduate Education
    1. A motion was made by King and seconded by Pacey to approve the following curriculum change approved by the College of Technology and Aviation on September 19, 2006:

Curriculum Changes:

Description modifications to the Bachelor of Science in Technology Management

Motion carried.

2. A motion was made by Carroll and seconded by Ramaswamy to approve the following course changes approved by the College of Education on September 26, 2006:

*Department of Elementary Education*

MINOR COURSE MODIFICATIONS:

EDEL 379 ~~Elementary/Middle Level~~ Physical Education Methods: K-6

EDEL 420 Block A Clinical Experience: K-6

EDEL 430 Block B Practicum: K-6

EDEL 470 ~~Elementary/Middle Level~~ Science Methods: K-6

EDEL 471 ~~Elementary/Middle Level~~ Language Arts Methods: K-6

EDEL 472 ~~Elementary/Middle Level~~ Social Studies Methods: K-6

EDEL 473 ~~Elementary/Middle Level~~ Mathematics Methods: K-6

EDEL 474 ~~Elementary/Middle Level~~ Reading Methods: K-6

Rationale:

With changes in the state teaching licensure requirements, these courses no longer need to address the middle grades, only the elementary grades. Thus, the title and course descriptions have been modified to show only the elementary level.

Effective Date: Spring 2007

*College of Education, Dean's Office*

NEW COURSE:

DED 189 Introduction to the University Honors Program (1-3) I, II Overview of the University Honors Program including directions, goals, and student requirements for completion of the program.

Rationale:

With the development of the University Honors Program, an introductory course for honors students across campus will be offered. All colleges will use the 189 course number but the prefix will be specific to their college. As presently conceived, this course will be for 1 credit hour but having it variable in the course catalog will provide us with flexibility in the future.

Effective Date: Spring 2007

Motion carried.

3. A motion was made by Lehew and seconded by King to approve the following course changes approved by the College of Human Ecology October 2, 2006:

*School of Family Studies and Human Services*

DROP:

FSHS 440 Human Development Facilitation

FSHS 441 Human Development Facilitation Lab

FSHS 507 Middle Childhood Lab

FSHS 508 Adolescent Lab

*College of Human Ecology, Dean's Office*

Change:

DHE ~~499~~ 189 Introduction to the University Honors Program

*Department of Human Nutrition*

Changes to prerequisites:

HN 400 Human Nutrition

Motion carried.

- B. Graduate Education – A motion was made by Ramaswamy and seconded by Carroll to approve the following course and curriculum changes approved by the Graduate Council on October 3, 2006:

**CHANGES:**

▪CS 761 Supplemental Food Animal Local Practice (Department of Clinical Sciences, Vet Med)

▪Changes to the Minimum Cumulative Grade Point Average for Deficiency Courses for the Master of Landscape Architecture

▪Changes to the Deficiency Courses for the Master of Landscape Architecture

**NEW:** (Department of Clinical Sciences, Vet Med)

CS 763 Laboratory Animal Medicine

CS 764 Beef Cattle Breeding Evaluation

CS 765 Advanced Food Animal Practice

Motion carried.

- C. UGE update – approval not required – Fairchild announced that the following courses were approved by the UGE Council on September 29 and October 3, 2006 for continued UGE status:

AGEC 318 Food and Agribusiness Management

CHM 111 General Chemistry Laboratory

CHM 250 Chemical Principles II

CHM 351 General Organic Chemistry Lab

CHM 650 History of Chemistry

ENGL 580 Selected World Literature

GEOG 200 Human Geography

GEOG 310 Geography of Kansas

HIST 330 History of East Asian Civilization

MKTG 400 Marketing

PHILO 365 Medical Ethics

SPCH 325 Argumentation and Debate

THTRE 361 Intermediate Acting

## 5. Committee Reports

### A. University Library Committee – Mohan Ramaswamy

The committee met on September 25. Dean Goetsch went over the Library budget. She will compare Kansas State's Library budget with other peer institutions and bring that information back to the committee. A search is underway for an Associate Dean to assist her. The committee also discussed strategic planning and the Library's role. Dean Goetsch felt it is important to consider what other universities are doing. There was also discussion about the composition of the Library committee. The chair of the committee, Jim Machor, mentioned that a student representative would be a welcome addition to the committee. They will be looking into this. They are also looking into space allocation. Fairchild had a few questions regarding the budget information.

### B. Committee on Academic Policy and Procedures (CAPP) – Fred Fairchild

The committee met on October 11. A subcommittee of CAPP has been working very diligently on the Academic Fresh Start Policy. They are in the process of redefining the policy; however, much more work will need to be done before a proposal is submitted. CAPP is also discussing various events that take place annually within colleges and how to create some uniformity in these areas. The Office of Student Life is asking for more uniformity in notification of student absences. Also, one of the members of CAPP, Ray Hightower, is working on a definition of what "study abroad" means.

### C. Student Senate – Gavin Couvelha – no report

### D. General Education committee – Melody Lehew

The subcommittees met last week and worked on their reports, which were turned in October 16. The entire committee will be meeting tomorrow to review the rough draft of the report. Modifications will need to be made and it should hopefully be submitted to Provost Nellis by the end of the semester. Lehew shared a few details about the changes being proposed. They are trying to come up with a first-year experience for students. This would not just be used for freshman, but also for transfer students, thus being identified as "first-year". This was an element the entire committee felt was important. Other pieces are that student learning outcomes should be a key part of each discipline and that capstone experiences should be in all programs. How to assess learning experiences would be the last piece of the proposal. It is this committee's charge to submit a proposal to Provost Nellis. Lehew is unsure what role they will play once the proposal has been accepted.

### E. Course and Curriculum ad hoc committee – David Sachs/Candace Ortega

Sachs and Ortega reported that the committee met on October 13 and discussed undergraduate course approvals along with other various details of the course and curriculum process. Members were given various assignments and they will be discussing the undergraduate and graduate course approval process further at the next meeting. They will also be discussing a list of words associated with course and curriculum changes that will eventually need to be clearly defined. For example, option, emphasis, and track all seem to have similar meanings, but there is no consistency with how these are used at K-State.

## 6. Old Business

## 7. New Business

## 8. For the good of the University

Carroll asked what the definition of on-line work load is. President Elect of Faculty Senate, Frank Spikes, responded that a working group touched on this issue over the summer. This group is working with Provost Nellis on issues just like this and it has been noted that these need to be addressed in the near future. Carroll explained in more detail some of the various issues involved with on-line work load. Such as, what is an optimum work load for teaching graduate instruction on-line? At what point can a reading assistant be requested to help? These are just a couple of the many questions that come up regarding on-line teaching.

Pacey commented that he hopes the work of the General Education Committee will address the many problematic advising issues that come up now. Lehew responded that she is hopeful about their progress.

Fairchild asked Monty Nielsen about the on-line catalog project. It is hoped by the year 2008 the undergraduate catalog will be available on-line, not just as a static document. However, there are many questions that will have to be answered prior to that time.

## 9. The meeting was adjourned at 4:35 p.m.