

**MINUTES**  
**Faculty Senate Academic Affairs**  
**March 7, 2006, 3:30 p.m.**  
**K-State Union, Room 204**

Present: Collins, Dodd, Higgins, Lehew, Lovely, Stewart, Trussell,  
Absent: Erickson, Fairchild, Martin, Sachs, Stokes, and Thompson

1. Alice Trussell, Chair, called the meeting to order at 3:35 p.m.
2. The minutes of February 21, 2006 minutes stood approved as amended.  
Dave Stewart made a motion to amend a previously adopted motion from the February 21<sup>st</sup> Academic Affairs meeting. The adopted motion was to approve the undergraduate course and curriculum changes approved by the College of Arts & Sciences on February 9, 2006, excluding the Department of Aerospace Studies course changes. The amended motion will be as follows: To approve the undergraduate course and curriculum changes approved by the College of Arts & Sciences on February 9, 2006, excluding the Department of Aerospace Studies course changes and the Department of Military Science curriculum changes. The changes to be excluded are listed below. Motion was seconded by Dodd. Motion carried.

***Department of Military Science***

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Drop:

Associate of Arts for Military Personnel

Associate of Science for Military Personnel

3. Announcements  
Trussell urged members to be thinking about a chair for this committee for next year. She gave a brief overview of what is involved in chairing the committee.

Our next Academic Affairs meeting is scheduled for the week of Spring Break. It was the decision of the committee to review the next meeting's agenda items and approve them electronically. They will be sent out on March 8<sup>th</sup> by email and votes can be emailed in on Tuesday, March 14<sup>th</sup> and Wednesday March 15<sup>th</sup>.

4. Course and Curriculum Changes
  - A. Undergraduate Education
    1. A motion was made by Lehew and seconded by Higgins to approve undergraduate course and curriculum changes approved by the College of Technology & Aviation on February 14, 2006:

**COURSE CHANGES**

FROM:

AVM ~~290~~ Problems in Aviation

TO:

AVM 390 Problems in Aviation

**CURRICULUM CHANGES**

New Minor:

Aviation Safety Minor (See page 1 of the white sheets for more details)

Motion carried.

- B. Graduate Education – none

5. Graduation lists and/or additions

- A. A motion was made by Dodd and seconded by Stewart to approve additions to graduation lists:  
December 2005  
Joomi Kim Bobbett – Associate of Applied Science, Business Computer Technology – Technology & Aviation

Natalie Lynn Nelson – Bachelor of Science – Arts & Sciences  
Eric R. Smith – Bachelor of Science – Arts & Sciences  
Brandon D. Babb – Bachelor of Arts – Arts & Sciences

Motion carried.

## 6. Committee Reports

### A. University Library Committee – Alice Trussell

The committee is working on addressing priorities and how best they can use their time and resources.

### B. Committee on Academic Policy and Procedures (CAPP) – Alice Trussell

Trussell will be taking the fast track form and instructions to CAPP tomorrow for their information. Also, she will make sure to mention Senator Dodd's concern from our last meeting.

### C. Student Senate – Alex Lovely

Student Senate looked at changing some of their committee's structure. They passed an amendment to change the guidelines; however, the joining of two specific committees was not approved. They will be meeting this Thursday. Lovely will report back to us on any new updates. Also, the surplus bonds have been allocated and will be announced at their meeting. One million was allocated to the union for retro fitting of the sprinkler system and an \$85,000 allocation was made for a challenge course to be built near the recreation center. There will be a more complete report on this at the next Faculty Senate meeting. Student Senate is still working on the safe ride program to make it more effective.

### D. Laser Steering Committee – Robert Stokes

No report.

### E. University General Education Council – Judy Collins

The UGE Council has revamped their website to be more user friendly to faculty. They are also in the process of a five-year review of courses.

### F. General Education committee – Melody Lehew

The General Education committee had its first organizational meeting on March 3<sup>rd</sup>. Time was spent working on what the committee's charge is and how best to meet their goals. Lehew asked that specific concerns related to general education be emailed to her. Collins mentioned a concern of hers and Lehew will take it forward. The first goal of the committee is to determine what general education really is. Their basic charge will be to look at all of the reports and surveys that the committee before them had compiled and then utilize that information to look at the existing system of general education and figure out what it should look like. After this has been done, they are to figure out how it should be assessed. They will then make recommendations for what the university, as a whole, wants to do in the future regarding general education.

## 7. Old Business

### A. Senior and Alumni Surveys update – Alice Trussell

Trussell is beginning to receive the template surveys so she will be sending her report to the Provost shortly.

### B. Course and Curriculum policy committee update – Trussell

Trussell and Tom Herald, President of Faculty Senate, will be meeting on March 14<sup>th</sup> with various key departments to brainstorm and put forward names to be on this committee.

### C. Fast Track forms update - Trussell

Trussell emailed the form out to committee members last week and it can now be used.

## 8. New Business

Lovely brought up a concern regarding classroom environment and asked for feedback from the committee.

## 9. For the Good of the University

## 10. Meeting was adjourned at 4:45 p.m.