

MINUTES
Faculty Senate Academic Affairs
February 7, 2006, 3:30 p.m.
K-State Union, Room 204

Present: Dodd, Fairchild, Lehew, Lovely, Stewart, Trussell
Absent: Collins, Erickson, Higgins, Martin, Sachs, Stokes, Thompson
Visitor: Monty Nielsen

1. Alice Trussell, Chair, called the meeting to order at 3:35 p.m.

2. Announcements

Trussell reminded the committee of the items approved electronically (January 10, 2006 minutes and additions to a graduation list) since our last meeting on January 10th.

Trussell also mentioned Faculty Senate Elections are under way. First round ballots should be sent out by February 20th. We will have a total of 34 new senators this year.

3. Course and Curriculum Changes - none

4. Committee Reports

A. University Library Committee – Alice Trussell

A meeting was held on Jan. 27th. The meeting was mainly spent discussing priorities of the committee.

B. Committee on Academic Policy and Procedures (CAPP) – Alice Trussell

CAPP met on January 18th and discussed various issues such as LASER implementation and using fast track forms for pre- and co- requisite changes, the designation of on-line lab courses as credit on our K-State transcripts from transfer courses, and academic definitions which will be discussed in further detail at their meeting tomorrow.

C. Student Senate – Alex Lovely

Lovely reminded committee members the Student Senate Bond Surplus pre-proposals deadline is this Friday, February 10th. He reported that Michael Burns, Student Body President, will be bringing many of his campaign issues forward this semester. Also, beginning this semester there will be no graduation fee; however, it will not be retroactive.

D. Laser Steering Committee – Robert Stokes

No report.

E. University General Education Council – Judy Collins

No report.

F. University General Education Steering committee – Melody Lehew

No report.

5. Old Business

A. Senior and Alumni Surveys update – Alice Trussell

Trussell is ready to give her report to the Provost, but is waiting on final input.

B. Course and Curriculum policy committee update – Trussell

This committee has not yet been formed, but she will keep us updated as to any progress. This committee's focus will mainly be to review the current course and curriculum procedures and hopefully help bring about a tiered approach. She hopes the committee will be formed near the end of the semester.

6. New Business

A. A motion was made by Stewart and seconded by Fairchild to approve additions to graduation lists:

December 2004

Quentin Buchanan – BS – Arts & Sciences

May 2002

Louise Edith Nible – BA – Arts & Sciences

Motion carried.

B. Fast track forms - Trussell

Trussell handed out possible forms to be used in assisting colleges to have pre- and co- requisite changes approved by Academic Affairs and Faculty Senate with less work than the typical green and white sheets. She explained the forms in detail and invited comments on them. There was concern regarding the number of forms as well as the color coding of them. Stewart mentioned the possibility of doing this electronically. Also, Fairchild and Lehew presented what they had hoped could be done. There was lengthy discussion regarding whether or not this is less or more work for the colleges. Both Fairchild and Lehew will email their ideas to Trussell.

7. For the Good of the University

Dodd brought up an issue involving final exams for courses that meet once a week before 5 p.m. There is a contradiction between the final exam schedule and the Faculty Handbook. Her concern is which policy is correct. She has sent a letter to CAPP addressing this issue. Trussell will mention this at the CAPP meeting tomorrow.

8. The meeting was adjourned at 4:40 p.m.