

MINUTES
Faculty Senate Academic Affairs
December 6, 2005, 3:30 p.m.
K-State Union, Room 204

Present: Collins, Fairchild, Hedrick, Higgins, Lehew, Martin, Sachs, Stewart and Trussell
Absent: Erickson, Lovely, Stokes, and Thompson
Visitor: Monty Nielsen

1. Alice Trussell, Chair, called the meeting to order at 3:35 p.m.
2. The minutes of November 15, 2005 stood approved as written.
3. Announcements

The UGE Steering committee will meet with the Provost tomorrow to get the charge for the committee. Melody Lehew will be giving us reports for this committee. Also, Judy Collins will give us updates on the UGE standing committee.

Trussell announced the addition of items to the agenda under old business: Approval, Routing and Notification proposal; Graduation Honors; and the draft letter from Don Hedrick regarding the academic climate in the Student Union.

4. Course and Curriculum Changes

- A. Undergraduate Education

1. A motion was made by Hedrick and seconded by Martin to approve the undergraduate course and curriculum changes approved by the College of Arts and Sciences November 3, 2005:

COURSE CHANGES

Department of Art

DROP:

ART 590 Approaches to Art Therapy
ART 595 Independent Study in Art Therapy

Department of Biology

CHANGE:

BIOL 515 Behavioral Ecology (3) H I

Department of History

CHANGE:

HIST 331 Introduction to Japan

Department of Modern Languages

CHANGE:

CHINE 501 Chinese V
CHINE 502 Chinese VI
SPAN 510 (570) Structures of the Spanish Language

ADD:

CHINE 599 Special Studies in Chinese

Department of Sociology, Anthropology and Social Work

CHANGE:

SOCWK 530 Seminar in Applied Social Work Research
SOCWK 550 Field Practicum ~~Research~~ Preparation
SOCWK 560 Social Work Practice I
SOCWK 570 Social Work with Groups I

DROP:

SOCWK 519 Methods of Social Work Research
SOCWK 571 Social Work with Groups II

Department of Speech Communication, Theatre and Dance

DROP:

SPCH 065 Spoken English for International Students
SPCH 460 Rhetoric of the Sixties

ADD:

SPCH 475 Legal Communication
SPCH 545 Communication & Democracy

CURRICULUM CHANGES

Page 90, undergraduate catalog

Additional requirements for the Bachelor of Arts

Change to the Foreign Language requirement: Exception: Students who take a language that is normally offered for only two semesters (Latin 141 and 142, for example) may complete their requirement by taking two additional semesters in another language. (See page 9 of the white sheets)

Department of Modern Languages

Page 127, undergraduate catalog

Changes to the undergraduate catalog language to clarify the practice of accepting validated or approved transfer credits, and to specify the minimum requirements for courses that are taught or supervised by our faculty. (See page 10 of the white sheets for further details.)

Curriculum changes to the Modern Language major for German and Spanish. Add two new options for Spanish:

1. Hispanic Studies Option
2. Hispanic Literature Option

(See pages 10-13 of the white sheets for further information)

Department of Sociology, Anthropology, and Social Work

Page 146, undergraduate catalog

Curriculum changes to the B.A. and B.S in Social Work. (See page 13 of the white sheets for details)

Motion carried.

2. A motion was made by Collins and seconded by Lehew to approve the undergraduate course and curriculum changes approved by the College of Technology and Aviation November 8, 2005:

COURSE CHANGES

CHANGE:

AVM 400 Composites
AVM 405 Non-Destructive Testing
ENGL 325 (~~255~~) Literature and Technology
PPIL 196 VFR Pilot Proficiency Lab
PPIL 197 IFR Pilot Proficiency Lab
PPIL 216 Altitude Chamber
PPIL 262 Multi-Engine Ground School
PPIL 379 Turbine Transition
PPIL 385 Airline Transport Pilot Rating
PPIL 483 Certified Instrument Flight Instructor Lab
PPIL 493 Certified Multi-Engine Flight Instructor Lab

ADD:

PPIL 250 Safety and Security of Airport Ground Operations
PPIL 417 Aviation Accident Investigation
PPIL 451 System Safety

CURRICULUM CHANGES

Curriculum changes to the Associate of applied science. (See pages 7-8 for further details.)

Motion carried.

B. Graduate Education –none

C. General Education

1. A motion was made by Stewart and seconded by Sachs to approve ECON 524 Sports Economics, GEOG 302 Cartography and Thematic Mapping, GEOG 508 Geographic Information Systems I for UGE status as approved by the UGE Council November 10, 2005. Motion carried.

5. Committee Reports

A. University Library Committee – Alice Trussell

No report

B. Committee on Academic Policy and Procedures (CAPP) – Alice Trussell

CAPP will meet next week.

C. Student Senate – Alex Lovely – Not present

D. Laser Steering Committee – Robert Stokes – Not present

The committee will meet next week.

6. Old Business

A. Senior and Alumni Surveys Update – Alice Trussell

The committee had their final meeting last Friday. There will still be three surveys; the Senior, One-year Alumni and Three-year Alumni. Fairchild asked who will have use for these. Trussell responded they will be used by the university as a whole. Trussell will provide a summary of the committee's actions when finalized. All three surveys will be paper documents. The individual will, however, have the option to either mail the survey back in or respond to a URL link with their answers. The committee discussed many options of how to do the survey, but came to this conclusion.

B. CAPP Proposal - Enrollment cap – **Attachment 1**

Trussell asked for comments regarding CAPP's recommendation on the enrollment cap as noted in attachment 1. Monty Nielsen commented that if we do implement a change it doesn't necessarily need to be made effective with the implementation of iSIS, it can be made before. Committee members gave suggestions for the proposal. Senator Trussell will work on composing a proposal and a rationale for Academic Affairs to vote on at our next meeting regarding a change to the enrollment cap. If any members have further suggestions, please email them to Senator Trussell.

C. Approval, Notification and Routing Policy proposal

This proposal was denied by the Executive Committee due to concern about the wording in the proposal. Discussion arose among members of Academic Affairs regarding whether assessment of student learning needs to be included for options and certificates. Suggestions were given by committee members on possible amendments to this proposal. Senator Trussell will work on amending this proposal and bring it back to the committee at our next meeting.

D. Graduation Honors – **Attachment 2**

Monty Nielsen brought back information to the committee as promised. He passed out a handout containing information on three different semesters tracking Summa Cum Laude, Magna Cum Laude, and Cum Laude honors awarded. With the proposed wording from our last meeting, using straight GPA numbers instead of a combination of these and percentages, the total number of awards throughout the three categories would almost double. This information was to give the committee an idea of what the numbers would be if we approve the proposal from our last meeting. The general consensus of the committee was that a proposal with numbers rather than percentages is desired. Collins mentioned possibly getting input from the student senate on their view of this proposal. Discussion continued on how students would feel about this change and if it would have any negative impacts. Senator Higgins called for the question, Fairchild Seconded. The motion carried with a friendly amendment adding that it will be effective beginning in the fall 2006 semester. The proposal as brought to our last meeting was approved by the committee.

E. Union Academic Climate

Hedrick passed out a letter he drafted to Bernard Pitts, Executive Director of the Kansas State Student Union. The committee reviewed the letter and felt it was appropriate. A motion was made by Fairchild and seconded by Stewart that the Academic Affairs committee send this letter forward to Bernard Pitts. Trussell will finalize the letter and send it on to Mr. Pitts in behalf of the Academic Affairs committee.

7. New Business

A. Course and Curriculum Policy committee

Senator Trussell is working to organize a committee to review and amend the current Course and Curriculum Policy. She will be asking for volunteers soon from various areas of the university, such as from the Registrar's office, the Office of Planning and Assessment, etc.

8. For the Good of the University

9. Meeting was adjourned at 4:57 p.m.

ATTACHMENT 1

Request from Committee on Academic Policy and Procedures (CAPP)

November 9, 2005

Alice Trussell
Hale Library
CAMPUS

Dear Alice:

The Committee on Academic Policies and Procedures today approved the following motion.

“...that CAPP submit a request to Academic Affairs to change the 18 credit hour enrollment cap to 21 credit hours per semester, to be effective with the implementation of iSIS.”

The current policy is stated as follows in the University Handbook.

F12 An undergraduate student may not enroll for more than 18 Kansas State University credit hours in a semester unless the student is granted permission to do so by the student's academic dean or the dean's representative. (Revised by FSM 12-14-82)

The 2004-2006 Undergraduate Catalog includes a slightly different version. (page 13)

A student may not enroll for more than 18 K-State credit hours in a semester unless the student is granted permission to do so by the student's academic dean or the dean's representative. If the published curriculum of a college or department in which the student is enrolled requires that more than 18 K-State credit hours be taken during a semester, this 18-credit limit does not apply.

Our understanding is that iSIS will include both scheduled and waitlisted courses in determining total hours of enrollment. Increasing the limit from 18 to 21 hours allows students a measure of flexibility.

Please contact me if you have questions.

Sincerely,

Karen T. Pence
Chair, Committee on Academic Policies and Procedures

ATTACHMENT 2
Graduation Scholastic Honors

Proposed changes to the University Handbook, Section F110.

Scholastic honors. Bachelor's degree candidates who have completed a minimum of 60 hours in residence, with at least 50 hours in graded courses, are considered for graduation with scholastic honors as follows: Students with a 3.950 or above K-State academic average are designated as Summa Cum Laude. ~~The remaining students in the upper three percent of their college graduating class are designated Magna Cum Laude. Those remaining in the upper ten percent are graduated Cum Laude.~~ Students with a 3.850-3.949 K-State academic average are designated as Magna Cum Laude. Students with a 3.750-3.849 K-State academic average are designated as Cum Laude. Students with a Doctor of veterinary medicine degree candidates are eligible to receive these honors based on courses completed in the professional program.