

MINUTES
Faculty Senate Academic Affairs
November 15, 2005, 3:30 p.m.
K-State Union, Room 204

Present: Fairchild, Hedrick, Higgins, Lehew, Lovely, Martin, Sachs, Trussell
Absent: Collins, Erickson, Stewart, Stokes, Thompson
Visitors: Monty Nielsen

1. Alice Trussell, Chair, called the meeting to order at 3:35 p.m.
2. The minutes of November 1, 2005 were approved as written.
3. Announcements
4. Course and Curriculum Changes

A motion was made by Fairchild and seconded by Higgins to approve all undergraduate course and curriculum changes. Motion carried.

A. Undergraduate Education

1. Undergraduate course and curriculum changes approved by the College of Human Ecology Oct. 24, 2005:

COURSE CHANGES

Department of Apparel, Textiles, and Interior Design

CHANGE:

ID 599 Interior Design Internship (3) (Variable 3-4)

ADD:

ID 440 Lighting for Interiors

DROP:

ID 440 Home Appliance Design and Evaluation

CURRICULUM CHANGES

Curriculum changes to the Bachelor of Science in Interior Design. (Consult pages 3-4 of the white sheets for further details.)

2. Undergraduate course and curriculum changes approved by the College of Education Oct. 25, 2005:

COURSE CHANGES

Department of Elementary Education

CHANGE:

EDEL 310

CURRICULUM CHANGES

Department of Secondary Education

- Require all art education students to earn a "C" in all art content classes.

- Require all art education students to participate in a portfolio review process after completion of the art foundation classes. (See white sheets for further details.)

3. Undergraduate curriculum changes approved by the College of Agriculture Oct. 14, 2005:

CURRICULUM CHANGES:

Curriculum changes to the Agricultural Education major. (See pages 12-13 of white sheets for details and rationale.)

Food Science and Industry

Curriculum changes to the Food Business & Operations Mgmt Option. Replace HN 400 with HN 132 and Delete FDSCI 694 from Core Course selection list because faculty are not available to teach the course.

Curriculum changes to the Science Option. Replace MATH 205 with MATH 220 to meet IFT requirements. Replace HN 400 with HN 132. Delete FDSCI 694 from Core Course Selection list because faculty are not available to teach the course. Reduction of Professional Electives by one hour to compensate for the change in hours of calculus.

Horticulture, Forestry and Recreation Resources

Drop a Major:
Drop the Horticultural Therapy Major.

Drop an Option:
Drop the Pre-Occupational Therapy Option.

Change an Option:
Move the Horticultural Therapy Option under the Horticulture Major.

Rationale: We are consolidating all our programs into one core with multiple options for uniformity. (See pages 17-20 of the white sheets for more details.)

Golf Course Management

Curriculum changes to the Golf Course Management Option. (See pages 21-22 of white sheets for details.)

4. Undergraduate curriculum changes approved by the College of Arts & Sciences Oct. 6, 2005:

CURRICULUM CHANGES:

Page 94, undergraduate catalog
Curriculum changes to the Pre-Health Professions Program

Page 11, undergraduate catalog
Changes to the undergraduate catalog regarding Pre-Health Advising. (See page 8 of the white sheets)

New Pre-Health Professions Program options:

Add three new options to the Pre-Health Professions Program: (See pages 9-11 of the white sheets)

1. Pre-Chiropractic medicine
2. Pre-dental hygiene
3. Pre-physician assistant

Department of Art

Page 98, undergraduate catalog

Curriculum changes to the B.A. degree in art. (See page 12 of the white sheets)

School of Journalism and Mass Communications

Page 119, undergraduate catalog

Curriculum changes to Print Journalism. (See page 14 of white sheets for rationale.)

Page 119, undergraduate catalog

Curriculum changes to Electronic Journalism. (See page 15 of white sheets for rationale.)

Department of Kinesiology

Page 121, undergraduate catalog

Changes to the undergraduate catalog under Kinesiology. (See page 16 of the white sheets for rationale.)

Page 121, undergraduate catalog

Curriculum changes to the Health Fitness Instructor Option.

Delete HN 320 from the list of course required for this option. (See page 17 of the white sheets for rationale.)

Department of Speech, Communication, Theatre and Dance

Name change to a Major:

FROM: ~~Rhetoric~~ and Communication TO: Speech Communication

Name change to a Minor:

FROM: ~~Rhetoric~~/Communication minor TO: Speech Communication minor

Curriculum changes to the Speech Communication major. (Please see pages 18-19 of white sheets for further details and rationale.)

- B. Graduate Education – A motion was made by Martin and seconded by Sachs to approve graduate course and curriculum changes approved by the Graduate Council on November 1, 2005:

CHANGES:

ART 623	Advanced Concepts in Computer Art and Design
ART 631	Contemporary Media Seminar
ART 650	Advanced/Senior Painting Studio
CS 753	Small Animal General Medicine
DMP 870	Seminar in Pathobiology (MS)
DMP 880	Problems in Pathobiology (MS)
DMP 899	MS Research in Pathobiology
DMP 970	Seminar in Pathobiology (PhD)
DMP 980	Problems in Pathobiology (PhD)
DMP 999	PhD Research in Pathobiology
GEOL 714	Rock Microstructures and Geologic Processes
HRIMD 621	Hospitality Law
HRIMD 640	Entrepreneurship in Hospitality Management and Dietetics
ID 645	Senior Interior Design Studio II
ID 651	Design for Supportive Environments
STAT 725	Introduction to the SAS Computing
Graduate Certificate in Academic Advising	
Department of Economics preliminary exam	

DROP:

ART 615	Figure Painting
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ART 620	Water Media II
ART 649	Painting Seminar
ART 653	Senior Painting Studio
DMP 898	MS Research in Microbiology
DMP 998	Research in Microbiology
ID 740	Advanced Household Equipment

ADD:

ART 679	Color Experiments, Theory and Application
DMP 895	Topics in Pathobiology (MS)
DMP 995	Topics in Pathobiology (PhD)
FSHS 757	Financial Behavior Assessment Consulting
STAT 726	Introduction to Splus/R Computing
STAT 825	Numerical Methods of Statistics

Motion carried.

C. General Education - none

5. Committee Reports

A. University Library Committee – Alice Trussell

The committee will meet this coming Thursday.

B. Committee on Academic Policy and Procedures (CAPP) – Alice Trussell

Alice deferred to Fred Fairchild for the report. Fred announced there was a presentation from Manhattan Christian College on their degree programs and how they interact with K-State. An orientation session for transfer students to be held in November of each year is being planned. CAPP also discussed the enrollment cap for students. This refers to the maximum number of credit hours a student can enroll in. Monty Nielsen, Registrar, briefly discussed what the current standards are, mentioning a “soft cap” of 21 hours that is being used. In iSIS, the new system which will be implemented within the next two years, this “soft cap” will not be allowed and CAPP felt an 18 hour limit is too low a number for students at this time. Therefore, CAPP recommended the maximum number of hours to be 21. A formal resolution in writing from CAPP will be forthcoming. Discussion followed by committee members. Monty recommended prior to voting on this that Academic Affairs committee members ponder reasons for why this limit began as well as other key issues.

C. Student Senate – Alex Lovely

Alex informed the committee that Student Senate is working on lowering book costs. One way to do this is by having professors turn in their book orders earlier to Varney’s book store. They are encouraging professors in this effort. They are also working on KSU band funding. UPC along with a student senate entity will be purchasing three LDC screens to place within the union. Two for union advertising and one dedicated to informing students about senate and academic activities. Alex wanted to state that his sole purpose on student senate is to support students. That being said... he feels even though most students may not be in favor of academic activities being posted outside of the union, he feels it is important. Discussion followed within the committee about really pushing to have academic activities made known. Suggestions were given as to where and how this might take place. Hedrick offered to draft a letter stating the Academic Affairs committee’s wishes on this matter. He will bring it back to the committee at a later meeting.

D. Laser Steering Committee – Robert Stokes – Not present

6. Old Business

A. Senior and Alumni Surveys Update – Alice Trussell

Hopefully by the end of the semester this will be completed.

B. Proposed change to Graduation Scholastic Honors – **Attachment 1**

Monty Nielsen voiced a concern about how percentages would be reflected if we accept this change. A variety of comments were elicited from committee members. Alex suggested looking at peer institutions.

Senator Trussell shared information she had with her on what Baylor, KU, and others are doing. A motion was made by Fairchild to table this item until we receive further data from the Registrar's office on specific numbers of honors awarded in previous semesters. Lehew seconded the motion. Motion carried. Monty will bring back information on a few random semesters from K-State on the numbers of graduation scholastic honors. He will contact Senator Trussell with this information

7. New Business

- A. A motion was made by Martin and seconded by Lehew to approve additions to graduations lists:

August 2005

Bryce P. Trear – College of Arts and Sciences

Sarah K. Theimer – Graduate School, Master of Accountancy

Matthew B. Smith – Graduate School, Master of Accountancy

May 2005

Kyle Stephen Oswald – College of Arts and Sciences

Motion carried.

- B. Approval, Routing and Notification Policy

Alice informed the committee that in the near future action will be taken to review and revise the current Approval, Routing and Notification Policy.

- C. Proposed change to the Approval, Routing and Notification Policy–**Attachment 2**

Dr. Cia Verschelden, Director of Assessment, has requested this wording be inserted into our current Approval, Routing and Notification Policy. This is to help us come in line with Board of Regents requirements. A motion was made by Martin and seconded by Hedrick to approve this proposal. Motion carried. Discussion followed regarding student assessment itself.

8. For the Good of the University

Fairchild mentioned his concern regarding the statement coming out on recent Green and White sheets at the bottom of the front page stating: “Please provide the sponsors of this proposal any information regarding fiscal or programmatic impact on your department, program, and/or students.” This indicates it is other departments’ responsibility to review all documentation on a proposed change, however, according to the Approval, Routing and Notification policy, this is the responsibility of the department proposing a change. Alice will try and do some looking into this and Academic Affairs will discuss this at a later time.

Fairchild also mentioned in particular a graduate certificate program in Biomass Technology that is being proposed which has impact on certain departments who have apparently not been formally contacted, even though it was indicated that they were. The matter will be further investigated.

9. Meeting was adjourned at 4:45 p.m.

ATTACHMENT 1
Graduation Scholastic Honors

Proposed changes to the University Handbook, Section F110.

Scholastic honors. Bachelor's degree candidates who have completed a minimum of 60 hours in residence, with at least 50 hours in graded courses, are considered for graduation with scholastic honors as follows: Students with a 3.950 or above K-State academic average are designated as Summa Cum Laude. ~~The remaining students in the upper three percent of their college graduating class are designated Magna Cum Laude. Those remaining in the upper ten percent are graduated Cum Laude.~~ Students with a 3.850-3.949 K-State academic average are designated as Magna Cum Laude. Students with a 3.750-3.849 K-State academic average are designated as Cum Laude. Students with a Doctor of veterinary medicine degree candidates are eligible to receive these honors based on courses completed in the professional program.

ATTACHMENT 2

Approval Routing and Notification Policy for the Change Process for Courses, Curriculums, Degrees, and Programs (Revised March 4, 1999)

Course and Curriculum policy and procedural changes—Nov 15, 2005

To be inserted in the procedure at I. D.5., Undergraduate Degrees, Programs, and Majors. Subsequent items currently listed as 5, 6, 7, 8, and 9, shall be renumbered 6, 7, 8, 9, and 10.

“In accordance with Board of Regents Policy and Procedures manual, for new degree programs--major, secondary major, minor, or certificate--list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template as provided by the Office of Assessment.”

To be inserted in the procedure at I.E. 5., Graduate Degrees and Programs. Subsequent items currently listed as 5 and 6 shall be renumbered 6 and 7.

“In accordance with Board of Regents Policy and Procedures manual for new degrees and programs, list student learning outcomes. Attach an Assessment of Student Learning Plan for the first three years of the degree program following the template as provided by the Office of Assessment.”