

MINUTES
Faculty Senate Academic Affairs
March 16, 2004 3:30 pm K-State Union, Room 204

Present: Ackerman, Fairchild, Grunewald, Hancock, Hedrick, Meier, Pacey, Simon, Stewart, Trussell

Absent: Erickson, Marr, F. Smith

Visitors: Vicki Clegg, Monty Nielsen, Patricia Marsh

I. Call to Order

The meeting was called to order by Pat Ackerman, Chair, at 3:35 p.m.

II. Approval of minutes of March 2, 2004 Academic Affairs Committee meeting.

A motion was made by Hancock and it was seconded to approve the minutes of the March 2, 2004 Academic Affairs Committee meeting. Motion passed.

III. Announcements

A. Academic Affairs Chair Election

Ackerman announced that she will not be able to continue as Co-Chair of Academic Affairs next year due to other obligations, but will remain on the committee and would be willing to help a new chair with any questions they might have. She also said that David Stewart is up for re-election and if elected, he is willing to stay on Academic Affairs as a Co-Chair. This issue will be discussed further at the next Academic Affairs meeting.

B. Student Learning Outcomes - Vicki Clegg

website: http://www.ksu.edu/catl/tilford/Diversity_SLOs.pdf

Vicki Clegg distributed a document entitled: Student Learning Outcomes: Identifying Diversity and Multicultural Competencies. Clegg reported that the Tilford group has been working for the last several years to develop these competencies. They are concerned about student learning outcomes that KSU cannot deal with. She said that Housing and Dining Services has incorporated multicultural competencies into the services they provide. Marsh said this document was distributed to college deans two weeks ago to share with department heads. The Tilford group will be getting recommendations on how to disseminate this information across campus. Clegg said this information could be put on the Tilford website. Simon mentioned that incorporating these student learning outcomes will help KSU with accreditation. This document will be shared with assistant and associate deans next. Marsh and Clegg said that Academic Affairs members are welcome to share this document with others.

C. Other

Ackerman announced that at the last Faculty Senate meeting, Mickey Ransom brought up several issues regarding online TEVALs. There are concerns in three areas: faculty, academic, and technology. Ackerman said she asked Faculty Senate President, Bob Zabel, to form a task force with representatives from Academic Affairs, Faculty Affairs, and FSCOT to collectively meet rather than each committee working separately on the issues.

IV. Course and Curriculum Changes

A. Undergraduate Education - none

B. Graduate Education - none

C. General Education - none

V. Old Business

A. Degree Changes

Ackerman reported that the subcommittee working on degree changes met this morning at 8:00 a.m. They looked at changes to Appendix K. The subcommittee will work on a draft and send it to Academic Affairs and the Provost for review and comment. Hopefully, they will have it ready by next month. Fred Fairchild and Marjorie Hancock serve on this committee.

B. General Education Steering Committee

Ackerman reported that Mickey Ransom met with Academic Affairs last month and asked the committee to help facilitate a form. He is hoping that a forum will be held before the end of this semester and another one during the fall semester.

C. Standardization of certificates

Ackerman and Stewart received an e-mail from Al Cochran and Larry Noble regarding placing certificate programs on students' transcripts. Ackerman expressed concern because there is no standard for certificates and the diversity among transcripts is huge. Credit hours for certificates range from 12 to 32. Standardization of certificates continues to be a concern of Academic Affairs.

D. Standard Class Meeting Times Update

Ackerman reported that the Standard Class Meeting Times subcommittee met today. Stewart said that they have held a series of meetings for information gathering purposes. They are at a point where key people can get together to address the issues and hopefully come up with revisions and solutions. Stewart thought they would have a good progress report in April and have the recommendations ready for the May Faculty Senate meeting.

E. Academic Definitions Update

Ackerman said that the academic definitions issue will be looked at after the Standard Class Meeting Times revisions are done. Fairchild mentioned that some of the definitions need to address courses delivered electronically.

VI. New Business

- A. A motion was made by Fairchild and seconded by Stewart to approve additions to a graduation list.

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Helen Brazzle, Arts and Sciences, Bachelor of Fine Arts-Fine Arts-GD

Benjamin Lee Schuermann, Business Administration, BS-Marketing and International Business

Lindsey Shurtz, Education - Elementary Education

Motion passed.

B. Approval of Student Learning Outcomes **ATTACHMENT 1**

Ackerman said that changes were made to the student learning outcomes based on information gathered from the discussion board and the outcomes were also reduced from six to five. A motion was made by Fairchild and seconded by Grunewald to approve the Undergraduate Student Learning Outcomes at Kansas State University with the last line of the 2nd paragraph reading "five" essential areas (instead of "six"). The committee discussed the difficulty in measuring diversity and that it is easier for some departments than others to set up situations to measure diversity. Simon suggested that the outcomes should be worded the same and say "will demonstrate" instead of "will practice" or "will be able to." Hedrick suggested that "understanding" be the outcome on the Diversity and the Academic and Professional Integrity outcomes. Simon suggested that the wording be changed to say "Students will demonstrate awareness and understanding of" rather than "students will be able to" on the Diversity outcome and "students will practice" on the Academic and Professional Integrity outcome. A motion was made by Simon and seconded by Hedrick to amend the language of the document to reflect the changes mentioned above. Motion passed. The committee voted on the original motion to approve the Student Learning Outcomes. Motion passed.

- C. Approve resolution regarding BA Degree Completion Programs (Continuing Education)

ATTACHMENT 2

Stewart distributed a resolution regarding BA degree Completion Programs in Continuing Education. He said that this is the 30th anniversary of the bachelor's degree program in Continuing Education. A motion was made by Stewart and seconded by Trussell to adopt the resolution and send it to Faculty Senate for their approval. Motion passed.

VII. Committee Reports

- A. Hancock report on General Education Council

Hancock reported that the General Education Council had second readings on several courses and those would be forwarded on for approval. They also discussed the UGE procedures outlined in Jim Goddard's letter. Hancock said that Associate Deans will continue the practice of granting seniors exceptions if they do not have enough UGE credit hours to graduate. Sometimes it is not the fault of the student and they do not want to penalize them. The council also discussed a more efficient submission process for UGE courses. Vicki Clegg has developed a template to streamline the process. Hancock said the council will meet again on March 18th.

- B. Trussell report on University Library Committee

Trussell reported that the University Library Committee met on March 11th. She said that David Allen gave a demonstration of the KSU digital library which is a unique resource for KSU scholars. She also said that Daryl Youngman discussed scholarly publications. Book purchasing has dropped to cover the costs of publications. KSU and other universities could improve the situation by not insisting that tenure/tenure-track faculty publish their articles in expensive journals. There are many journals that are high quality and are not as costly. Trussell also reported that the dean's search is being finalized and four candidates will be on campus April 5th - 9th. The candidates will be announced next week.

- C. Stewart report on Committee on Academic Policy and Procedures (CAPP)

Stewart reported that CAPP met but there was nothing discussed that Academic Affairs would need to act on.

- D. Meier report on Student Senate

Meier reported that Student Senate is still in the process of holding their elections. The next Faculty Senate meeting will be the last one that Meier will attend. He reported that Student Senate is looking at the new tuition enhancements. They are also looking into a central university honor program and they think it will be a good recruiting tool. A director and administrative assistant would be hired to oversee the program. Meier also reported that sports club coordination is now being handled by the Office of Student Activities and Services. It was previously handled by Recreational Services. He said that classroom improvements was also discussed. There is still \$400,000 left over from last year for classroom renovations and \$100,00 of that may go toward the basement of Kedzie Hall. The remainder may go towards desks, clocks, walls, etc. in other buildings on campus.

VIII. For the Good of the University

Nielsen reported that the Calendar Committee will reconvene to discuss the recommendations made at the last Faculty Senate meeting. He will bring the recommendations to the April Executive Committee meeting so they can be placed on the May Faculty Senate agenda.

IX. Adjournment

A motion was made by Fairchild and seconded by Hedrick to adjourn the meeting. Motion passed. Meeting adjourned at 5:05 p.m.

ATTACHMENT 1

Undergraduate Student Learning Outcomes at Kansas State University

Kansas State University strives to create an atmosphere of intellectual curiosity and growth, one in which academic freedom, breadth of thought and action, and individual empowerment are valued and flourish. We endeavor to prepare citizens who will continue to learn and will contribute to the societies in which they live and work.

Students share in the responsibility for a successful university educational experience. Upon completion of their degree and regardless of disciplinary major, undergraduates are expected to demonstrate ability in at least five essential areas.

Knowledge.

Students will demonstrate a depth of knowledge and apply the methods of inquiry in a discipline of their choosing, and they will demonstrate a breadth of knowledge across their choice of varied disciplines.

Critical Thinking.

Students will demonstrate the ability to access and interpret information, respond and adapt to changing situations, make complex decisions, solve problems, and evaluate actions.

Communication.

Students will demonstrate the ability to communicate clearly and effectively.

Diversity.

Students will demonstrate awareness and understanding of the skills necessary to live and work in a diverse world.

Academic and Professional Integrity.

Students will demonstrate awareness and understanding of the ethical standards of their academic discipline and/or profession.