

MINUTES
Faculty Senate Academic Affairs
November 19, 2002 3:30 pm K-State Union, Room 204

Present: Elder, Fairchild, Klingzell, Marr, Pacey, Pesci, Selfridge, F. Smith, Spears, Yagerline

Absent: Ackerman, Roush, Stewart

Visitors: Jim Coffman, Seth Bridge, John O'Hara

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of October 15, 2002 Academic Affairs Committee meeting.

A motion was made by Elder and was seconded to approve the minutes of the October 16, 2002 Academic Affairs meeting. Motion passed.

III. Announcements - none

IV. Open House Class Schedule - Jim Coffman

Spears said the issue regarding Open House is that some instructors don't want to cancel classes after 1:30 p.m. for Open House since only a small percentage of students participate in the event. Arts and Sciences is one of the colleges that requested the change. Provost Coffman said he would rather dismiss classes to help with Open House because it is a learning experience for students outside of the classroom. Many students in the Colleges of Engineering and Agriculture do participate in the event and need to time to prepare. Spears said that Pat Bosco will attend the next Academic Affairs meeting to express his point of view on the subject.

V. Proposed changes to Section F of the University Handbook - John O'Hara and Seth Bridge

A letter was written by O'Hara and Bridge to address two concerns that students have about Dead Week and finals week. The first part of the letter addresses the concern students have with five calendar days rather than seven days being allowed for Dead Week. Provost Coffman said the original policy was written years ago when finals were given on Saturday so the five calendar days mentioned covered Monday through Friday. The Provost said it is now time to update the policy since there are no Saturday finals. The second half of the letter addresses the inconsistencies students encounter in classes with regard to Dead Week. No tests should be given or any papers or final projects due during that time. If the instructor has a final paper or project due, it should be due at the time the final would have been given. It was suggested that a clause be in the policy saying that if the class votes to have a test or paper due during Dead Week, that it be allowed. Spears said that there are Saturday classes and in the future the finals for those classes will be on Saturday and suggested that the policy be changed from five calendar days to six calendar days so the time period for Dead Week would be Sunday through Friday. Bridge said that the students are not opposed to covering new material during this week; they just don't want to have tests or papers due during this time. Selfridge mentioned that some deadlines for papers may be moved up to the week before Dead Week. Klingzell thought that students realize this will happen, but they will still have Dead Week to study for finals. Spears said that having deadlines for papers due the week before Dead Week would help with getting grades in. Students were encouraged to report abuses of the policy in regards to having papers due and tests during Dead Week. The policy already covers this area, but instructors abuse the policy. Spears said she could rewrite a draft of ATTACHMENT 2 that would define the role of the final exam week schedule saying that finals start on Saturday and conclude on Friday and change the number of calendar days before finals week from five to six for no tests, papers, or major projects being due.

VI. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Marr and seconded by Elder to approve Undergraduate Course and Curriculum Changes approved by the College of Architecture, Planning and Design October 5, 2002.

Landscape Architecture

CHANGE: LAR 460 Change in course description. See white pages, page 4.

Curriculum Changes to the Bachelor of Landscape Architecture

See pages 1 - 11 of white sheets for details.

The proposed curriculum change reduces the total credit hours required for graduation from 160 to 156. Most of the proposed changes are internal to the College of Architecture, Planning, and Design. Those not internal to the college involve moving the semester in which Expository Writing II is taken (from 4th to 6th) and shifting both general education and professional electives to semesters later in the program.

Motion passed.

2. Approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology October 18, 2002.

A motion was made by Yagerline and seconded by Marr to approve the undergraduate course and curriculum changes approved by the College of Human Ecology October 18, 2002. Spears mentioned two mistakes that need corrected with the changes: under the undergraduate catalog changes for Apparel Marketing and Design (pages 216-217), "to reflect AT 265/266" should be added to "Changes to the bachelor of science in apparel and textiles" and under the undergraduate catalog changes for the Department of Human Nutrition, it should read "total number for graduation hours from 120 to 124" (delete 125). Spears mentioned that she had received several e-mails regarding the new degree, Bachelor of Science Degree in Athletic Training. The Department of Secondary Education has some issues with the courses offered by Kinesiology in regard to the licensure/certification of coaches for secondary education. Secondary Education was not listed as departments affected on the green and white sheets. There were exchanges between the Colleges of Education and the Human Ecology, but Spears never heard if a resolution was reached. An amendment was made by Fairchild and seconded by Elder to approve the new degree (Bachelor of Science Degree in Athletic Training) pending the resolution of the conflict with Secondary Education. The amendment passed.

Department of Apparel, Textiles, and Interior Design

Undergraduate Catalog 2002 -04, Page 218:

CHANGE:

AT 265 Textiles

DELETE:

AT 266 Textiles Lab

Undergraduate Catalog 2002-04, Page 218

CHANGE:

Apparel and Textiles Minor - see page 2 of white sheets for making changes to reflect AT 265/266.

Undergraduate Catalog 2002-04, Pages 216-217

Apparel Marketing and Design

Changes to the bachelor of science in apparel and textiles to reflect AT 265/266

See pages 3 and 4 of white sheets for details.

Undergraduate catalog 2002 -04 , Page 218
Changes to the bachelor of science in apparel and textiles
See pages 5 and 6 of white sheets for details.

Department of Human Nutrition

Undergraduate Catalog 2002-04, page 231

Changes to the Bachelor of science in human nutrition

See pages 7 and 8 of white sheets for details. Changes made to increase total hours for graduation from 120 to 124 in response to Board of Regents requirement.

CHANGE: (also changes to Undergraduate Catalog 2002-04 - pages 232 - 233

HN 320 Care and Prevention of Athletic Injuries

HN 551 Evaluation of Athletic Injuries of the Extremities

HN 552 Emergency Procedures and Evaluation of Core Athletic Injuries

HN 555 Therapeutic Modalities in Athletic Training

HN 556 Rehabilitation and Conditioning for Athletic Injuries

HN 557 Seminar in Issues in Administration of Athletic Training Programs to:
Administration of Athletic Training Programs

HN 585 Internship in Athletic Training

NEW DEGREE:

Bachelor of Science Degree in Athletic Training

See pages 9 -26 of white sheets for details.

Motion passed.

3. A motion was made by Smith and seconded by Marr to approve undergraduate course and curriculum changes approved by the College of Agriculture October 17, 2002. Klingzell asked if the change in options would affect the graduation of any students and Fairchild said it would not.

Animal Science and Industry

CHANGE:

ASI 361 Conversion of Food Animal to Carcass to: Meat Animal Processing

Horticulture, Forestry, and Recreation Resources

ADD:

HORT 519 Turfgrass Pest Management

HORT 555 Landscape Irrigation Contracting

CHANGE:

HORT 595 Landscape Irrigation Systems to HORT 550 Landscape Irrigation Systems

Curriculum Proposals:

FROM: Horticultural Therapy (no options) TO: Horticultural Therapy (two options)
- Horticultural Therapy option
- Pre-Occupational Therapy option

*See white sheets for details.

Agronomy

Curriculum Proposals:

ADD:

ASI 500 - Genetics to the "One of the following courses" listed in the Biology/Physical Sciences Section in the Crop Consulting Option. Rationale: makes option more consistent with Business and Industry and Production options..

Motion passed.

4. A motion was made by Yagerline and seconded by Pacey to approve undergraduate course and curriculum changes approved by the College of Arts and Sciences November 7, 2002. Yagerline said that faculty in Dance were not aware of the dance courses under the Department of Speech, Communication, Theatre, and Dance being dropped. Spears said she would contact the department head of Dance and the College of Arts and Sciences Course and Curriculum Committee regarding the department not being notified of these changes in advance. An amendment was made by Marr and seconded by Elder to approve dropping the Dance courses pending the approval of the Department Head of Dance. Amendment passed.

Department of Art

CHANGE:

ART 245 Oil Painting I to: ART 245 Introduction to Oil Painting
ART 386 Photography in Art II to: ART 563 Photography in Art II
ART 395 Digital Photography to: ART 611 Digital Photography and Advanced Techniques
ART 570 Oil Painting II to ART 570 Mixed Media Painting Workshop

ADD:

ART 572 20th Century Formal Aspects of Painting

CURRICULUM CHANGES:

CHANGE: (page 100, undergraduate catalog)

Change to Bachelor of arts degree

Add photography as a concentration possibility. *See page 6 of white sheets for further details.

CHANGE: (page 101, undergraduate catalog)

Change to Bachelor of fine arts

Add photography to the list of concentrations. *See page 7 of white sheets for further details.

Department of History

ADD:

HIST 111 World History to 1450
HIST 222 Western Warfare Since 1618
HIST 528 America in the Age of Jackson
HIST 530 United States in the 19th Century

Department of Speech, Communication, Theatre, and Dance

DROP:

DANCE 117 Social, Square, and Folk Dance
DANCE 445 Movement Exploration and Creative Dance for Children
DANCE 460 Dance Styles and Personalities

Motion passed.

B. Graduate Education

A motion was made by Selfridge and seconded by Marr to approve graduate course and curriculum changes approved by Graduate Council November 5, 2002.

CHANGE

MATH 706 Theory of Numbers
MATH 721 Analysis I
MATH 722 Analysis II
MATH 821 Real Analysis I
MATH 822 Real Analysis II
POLSC 642 International Conflict
SOCIO 833 Gender Differentiation and Inequality
SOCIO 933 Gender & Society

DROP

MATH 615	Advanced Engineering Mathematics
MATH 616	Advanced Engineering Mathematics II
MATH 866	Partial Differential Equations I
MATH 867	Partial Differential Equations II
MATH 910	Universal Algebra I
MATH 911	Universal Algebra II
MATH 914	Lattice Theory I
MATH 915	Lattice Theory II
LG 783	Phonology I
LG 785	Syntax I
LG 796	Theories of Grammar
LING 783	Phonology I
LING 785	Syntax I
LING 796	Theories of Grammar

(The following courses were dropped due to a college wide clean-up by the College of Arts and Sciences of classes that are no longer being offered. Most no longer appear in the catalog.)

ANTH 736	Applied Agricultural & Rural Change
BIOL 605	Biology of Fungi
BIOL 691	Microbial Genetics Laboratory
BIOL 782	Reservoir Limnology
CHM 710	Chemical Applications of Group Theory
DAS 705	Advanced Seminar in Women's Studies
ECON 891	International Trade Theory and Policy
ENGL 702	The Folk Tale
ENGL 712	Spenser
ENGL 717	Shakespeare/Tragedies and Romances
ENGL 782	Language Typology
ENGL 784	Phonology 2
ENGL 786	Syntax 2
ENGL 787	Advanced Syntax
ENGL 788	Advanced Phonology
ENGL 798	Literature Proseminar
ENGL 898	Master's Report
GEOL 601	Geologic Presentation
GEOL 710	Applied Geology
GEOL 990	Res Geology
GREEK/MLANG 799	Problems in Modern Languages
HIST 766	Modern Eastern Europe
JMC 870	Seminar in Mass Communications Ethics
JMC 875	Seminar in Journalism History
PE 732	Physical Education Curriculum for the Elementary School
PE 745	Sociology of Sport
PE 750	Teaching Concepts of Physical Education
PE 998	Res Motor Behavior
LG 786	Syntax 2
MATH 641	Ordinary Differential Equation II
MC 616	Moot Court: Libel Law Practicum
MLANG 652	American Indian & Chicano Literature
MLANG 754	Spanish/American Drama, Essay, and Poetry II
MLANG 761	Medieval and Renaissance Poetry
MUSIC 709	Survey of Choral Repertory
PHYS 641	Nuclear Physics
PHYS 853	Electron Microscopy

PSYCH 622	Psychology of Exceptional Children
PSYCH 801	Logic and Methods of Psychology
PSYCH 922	Psychopathology
RTV 675	Radio-Television Criticism
RTV 880	Seminar in Telecommunications History
SOCIO 601	Film Noir and American Society
SOCIO 645	Sociology of Sport
SOCIO 930	Seminar in Community Analysis
SPPAT 855	Seminar in Language
SPPAT 865	Seminar in Audiology
SPPAT 868	Seminar in Aural Rehabilitation
STAT 708	Use of Statistical Computer Packages
STAT 841	Theory of Statistics 4
STAT 966	Multivariate Analysis 2

NEW

GEOL 620	Volcanology
MATH 715	Applied Mathematics I
MATH 716	Applied Mathematics II
MATH 842	Differential Equations III
MATH 875	Algebraic Topology
MATH 876	Differential Topology

Motion passed.

C. General Education - none

VII. Old Business

- A. Course and Curriculum Changes - no report
 - 1. On-line form filler/paper format - John Selfridge
 - 2. Format for Course and Curriculum Changes
- B. Definition of certificates and other academic definitions - nothing to report
- C. Credit hour requirements for graduating with honors - nothing to report

- D. Draft policy - Revised Policy for Standard Class Meeting Times
Website: <http://www.ksu.edu/facsen/policies/ClassTime.htm>

Spears reported that there will probably be at least one amendment to this policy brought to the floor of Faculty Senate. The amendment is in regards to the start and end time for some classes. There is also concern about the 75 minute classes on Mondays and Wednesdays. Spears said there is no problem with the 75 minute time periods at night, but just during the day. She said that hopefully they will pass the policy and faculty can apply for exceptions. Spears has heard some complaints that faculty think this policy gives Administration carte blanche to schedule classes at night and they don't want to. Department heads are the ones that decide when classes will be offered. Classes that are offered in dedicated space are exempt from this policy. If general classroom space is used, there is competition for the space and that is what is driving this policy. The policy puts everyone on equal footing to receive classroom space. There has been discussion about whether this policy is really needed, but Spears said that room scheduling and assistant deans say there is a problem and we need to trust their judgement.

VIII. New Business

- A. A motion was made by Yagerline and seconded by Pacey to approve additions to graduation lists.

August 2002

Nicholas Augustine Contreras, Arts & Sciences, BA - Sociology-CR
Erin Elizabeth Fast, Arts & Sciences, BS - Theater
Annie L. Riemann, Arts & Sciences, BS - Social Science
M. James Wood, Master of Arts

May 1997

Gretchen Dee Bogle, Arts & Sciences, BS - Psychology

Motion passed.

B. Proposed change to Section F in University Handbook

The committee discussed how they should move forward with the change to Section F of the University Handbook. Yagerline suggested the committee move slowly and make sure the wording is clarified so there are no questions about the intent. Spears said she could draft something that would reflect the discussion and Academic Affairs members could take it to their caucuses. The committee decided that if they moved slowly, they could get the change passed more smoothly. Spears said she would do another draft and get it out to Academic Affairs members.

IX. Committee Reports

A. Pesci report on General Education Council

Pesci reported that the Provost and members of CAPP attended the last General Education Council meeting to listen to discussion regarding instructors taking over general education courses that were originally taught by someone else. The Provost suggested that training sessions would help, but there is no money for it right now. Jan Wissman, Associate Dean of Education, suggested that the syllabi for UGE classes should have a statement on them that says what a UGE class is.

B. Elder report on University Library Committee

Elder reported that the University Library Committee met and had a small turnout. The meeting was devoted to discussing a production model of a KSU digital Library.

C. Spears report on Committee on Academic Policy and Procedures (CAPP)

Spears reported that the next item CAPP is working on is to bring the summer school schedule forward. The sessions go for eight weeks, four weeks, three weeks, two weeks, and one week and they want to require classes to meet Monday through Friday, not Tuesday through Friday. The new schedule would go into effect summer 2004. Spears said this item could be placed on the Academic Affairs agenda to look at changes from the current practice in length of classes and the hours per week they are taught. She said any advice she could take back to CAPP would be helpful. Selfridge mentioned that a few years ago, there was talk of having three semesters with summer being the third one and faculty could decide which two of the three semesters they would want to teach. That idea has gone by the wayside.

X. For the Good of the University - none

XI. Adjournment

The meeting adjourned at 5:15p.m.