

**MINUTES**  
**Faculty Senate Academic Affairs**  
**April 1, 2003 3:30 pm K-State Union, Room 204**

Present: Ackerman, Elder, Fairchild, Klingzell, Marr, Pesci, Selfridge, Spears, Stewart, Yagerline

Absent: Pacey, Roush, Smith

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of March 10, 2003 Academic Affairs Committee meeting.

A motion was made by Marr and seconded by Selfridge to approve the minutes of the March 10, 2003 Academic Affairs Committee meeting. Motion passed.

III. Announcements

Klingzell announced that a new representative to Academic Affairs will be elected by Student Senate this Thursday. He will come to the next meeting and introduce the new representative. Spears thanked Klingzell for the work he has done and for being a loyal attendee.

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Marr and seconded by Yagerline to approve Undergraduate Course and Curriculum Changes approved by the College of Education February 25, 2003.

*Department of Secondary Education*

Change the curriculum leading to licensure to teach Business (6-12)

See white sheets for details.

**MINOR MODIFICATIONS:**

EDSEC 710 Occupational Family and Consumer Sciences Education to: EDSEC **510**

Secondary Speech/Theatre (EDSPH)

Change requirement from SPCH 322 OR SPCH 326 to SPCH 322 **AND** SPCH 326

Rationale: Revised KSDE standards require knowledge of both small-group and interpersonal communications.

Journalism (EDJOR)

Add MC 410 and MC475. Change requirement of 12 hours of MC electives to 6 hours of MC electives. Other changes reflect minor updating of course offerings, titles, etc.

Rationale: Revised KSDE standards require knowledge of electronic media production.

Secondary English/Journalism (EDENJ)

Change requirement from 3 to 4 British and American literature surveys to one British and one American literature survey. Add ENGL 400. Drop 320 or above ENGL elective and 600-level literature elective. Add MC 410 and MC 475.

Rationale: Revised program reflects changes in KSDE standards.

Secondary Education - Second Teaching Option  
Changes to the courses for Journalism as a second teaching option

Motion passed.

2. A motion was made by Yagerline and seconded by Selfridge to approve Undergraduate Course and Curriculum Changes approved by the College of Business Administration March 6, 2003.

*Department of Accounting*

CHANGE:

ACCTG 442 Auditing I

Motion passed.

3. A motion was made by Ackerman and seconded by Yagerline to approve Undergraduate Course and Curriculum Changes approved by the College of Technology and Aviation March 14, 2003.

*Engineering Technology*

ADDITIONS:

CET 210 Introduction to Construction Computer Applications

CET 320 Construction Materials

MET 381 Quality Control

DELECTIONS:

MET 383 Advanced CAD/CAM

MODIFICATIONS:

MET 314 Computer-Aided Solid Modeling to: Computer-Aided Design and Modeling

MET 333 Advanced Material Science

MET 365 Machine Design Technology II

MET 471 Thermodynamics and Heat Transfer

MET 481 Automated Manufacturing Systems II

CURRICULUM MODIFICATION (CET):

Associate of Technology in Civil and Construction Engineering Technology(CET)

All courses having a CNS prefix will be removed from the existing CET curriculum and replaced with the equivalent CET courses.

Rationale: Construction Science and Management has requested that no courses on the Salina campus utilize the CNS prefix, thus, minimizing the confusion among CNS students on the Manhattan campus. CNS courses have been replaced with equivalent CET courses.

\*See page 6 - 7 of white sheets for further details.

CURRICULUM MODIFICATION (METB):

Bachelor of Science in Mechanical Engineering Technology

Changes that are part of a comprehensive revision of the METB curriculum.

\*See page 8 of white sheets for details.

Motion passed.

B. General Education

1. A motion was made by Marr and seconded by Yagerline to approve general education course proposals approved by the General Education Council March 24, 2003.

LAR 758      Land Resource Information Systems  
PLAN 315     Introduction to Planning  
POLSC 326    U.S. Politics, Honors

Motion passed.

V.      Old Business

A. Course and Curriculum Changes - nothing to report

1. On-line form filler/paper format - John Selfridge
2. Format for Course and Curriculum Changes - nothing to report

B. Academic definitions - nothing to report

C. Credit hour requirements for graduating with honors - nothing to report

D. Open House Class Schedule

This item is on the April Faculty Senate agenda.

E. Summer School Schedule (See <http://www.ksu.edu/facsen/policies/summer.htm>)

Spears reported that CAPP agreed in principle with the plan for the summer school schedule. Spears and Ray Hightower will draft the final version. The basic proposal that CAPP agreed to is to eliminate the five and six week sessions and go back to protecting intersession. Summer school will be an eight week session with two four-week sessions. Instructors can teach a courses that last from one to three weeks, but the course must start and end during one of the four week sessions. The time frames given for classes to start and end also give instructors the flexibility to teach four days instead of five days, but teaching three days will not work in the schedule. Spears said there were objections to the new schedule from the College of Arts and Science and perhaps Business Administration. They are not sure some of the six-week courses can be compressed into a four-week session. Ackerman mentioned that Salina does not have the problems the main campus experiences with six-week sessions and Spears said they could have state that Salina can keep their six-week sessions in the schedule. Spears said that the reason the summer school schedule was being looking at was because some students were taking advantage and enrolling in 15 -20 hours of courses during the summer. Also, classes were starting, ending, and meeting whenever the instructor wanted to and students were not able to attend the whole class time due to overlapping of classes.

F. UGE Assessment

Spears reported she is still trying to get volunteers for the committee.

VI.     New Business

A. A motion was made by Marr and seconded by Selfridge to approve additions to graduation lists.

December 2002

Brandy Sue Hearting, Technology & Aviation - BS-Airway Science, Professional Pilots degree  
code UI

Patrick Cory Lafferty, Engineering - Computer Engineering

August 2002

Matthew T. Saylor, Business Administration - BS-Marketing and International Business

Motion passed.

VII.    Committee Reports

A. Pesci report on General Education Council

Pesci reported that the General Education Council meets this Thursday and will have the second reading for a couple of classes submitted for UGE. In May, the General Education Council will review UGE courses. At the last review, the council looked at 25 - 40 classes. Spears mentioned that a committee has been appointed to look at the UGE program and will be led by Vicki Clegg. Spears has been appointed to the committee. They will look at the staff and UGE assessment. Pesci said that some of the problems with UGE classes are that the person that developed the class may not be teaching it and that GTA's may teach the class and not be given any training on how to teach it. The Provost has asked that a writing initiative across the curriculum be looked at.

B. Elder report on University Library Committee

Spears reported that Hobrock spoke at a meeting earlier today and said that the Library has tabulated the votes from the periodical survey and pulled together a plan for dropping some periodicals, but will send the list to department heads first before anything is done. Periodicals were cancelled in 1997 and at that time, lower budget departments were cut less than departments with bigger budgets. Hobrock thought the same process may be used this time.

C. Spears report on Committee on Academic Policy and Procedures (CAPP)

Spears said that besides the Summer School issue, there was nothing to report on from CAPP that Academic Affairs would look at. CAPP is dealing with issues related to tracking students and their course loads.

Spears said in regards to drop/add and students getting into classes, the Registrar's Office has said that there is no better way to inform instructors that students have dropped out of classes so instructors can add other students. They recommend that instructors keep attendance sheets. Currently every department handles wait lists differently. Student have talked to the Registrar about wait lists, but the system cannot be improved unless Faculty Senate passes a policy that creates a uniform way for departments to handle drop/adds and wait lists.

VIII. For the Good of the University

Klingzell reported that Interfraternity Council does not have a policy in place that restricts houses from having parties during Dead Week. Student Governing Association does not fund social activities.

IX. Adjournment

Meeting adjourned at 4:00 p.m.