

MINUTES
Faculty Senate Academic Affairs
February 4, 2003 3:30 pm K-State Union, Room 204

Present: Ackerman, Elder, Fairchild, Klingzell, Pesci, Selfridge, F. Smith, Spears, Stewart, Yagerline

Absent: Marr, Pacey, Roush

Visitor: Alfred Cochran

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:40 p.m.

II. Approval of minutes of January 21, 2003 Academic Affairs Committee meeting.

A motion was made by Fairchild and seconded by Klingzell to approve the minutes of the January 21, 2003 Academic Affairs Committee meeting. Motion passed.

III. Announcements - none

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Selfridge and seconded by Ackerman to approve Undergraduate Course and Curriculum Changes approved by the College of Technology and Aviation January 14, 2003. Spears made the following correction: under Department of Engineering Technology Course Modifications, it should say CMST 140 Visual Basic I to CMST 210 Visual Basic I.

Department of Art, Science, and Business

CURRICULUM CHANGE:

Bachelor of science in technology management (TCMG)

Change hours of upper division courses from 40 to 45

Rationale: This is in accordance with recent BOR requirements for all four-year degrees.

COURSE DELETIONS:

BUS 253 Accounting Using Microcomputers

COT 200 Utilization of Media

GEOG 242 Physical Geography

MATH 120 Logic

MATH 125 Elementary Functions

MATH 214 Advanced Topics in Mathematics

PSYCH 120 Dealing with Difficult People

COURSE CHANGE:

HIST 231 History of Technology to: HIST 320 History of Technology

Department of Aviation

CURRICULUM CHANGE:

Aeronautical Technology (~~airway science~~) - aviation maintenance (~~AWS-AM~~)

Bachelor of Science in Aeronautical Technology - Aviation Maintenance (AVMB)

CHANGE: CIP CODE 490101

TO: CIP CODE 470607

Rationale: These curriculum changes are part of a comprehensive revision of the Aviation

Maintenance curricula, in anticipation of applying for accreditation by the Council on Aviation Accreditation. On a recommendation from the Office of Planning and Analysis, we are changing the curriculum code from a sub-curriculum (AWS-AM) to it's own curriculum code (AVMB). We are also changing the CIP CODE to better reflect the degree and to give it the same CIP Code as the Associate degree. At this college, all of the Associate & Bachelor degrees use the same CIP code. This will make it easier to report enrollment information to the Board of Regents.

*See pages AV 2 - AV 4 of white sheets for details.

CURRICULUM CHANGE:

Associate of Applied Science - Aviation Maintenance (AVM)

Delete MATH 151 (Applied Plane Trigonometry) from required list of courses

Rationale: This change decreases the required total number of academic credit hours for the degree by three hours while maintaining the Kansas Board of Regents requirements.

*See pages AV 5 - AV 6 of white sheets for details.

PROGRAM DELETION:

Associate of Applied Science - Avionics Technology

Rationale: The degree never realized the anticipated industry support or student enrollment.

*See AV 7 of white sheets for further details.

Department of Engineering Technology

COURSE DELETIONS:

CMIS 100	Introduction to MS-DOS and Windows
CMIS 101	Computer Fundamentals
CMIS 105	Introduction to PC Software
CMIS 110	Word Processing
CMIS 120	Spreadsheets
CMIS 145	Advanced Windows
CMIS 150	Advanced Spreadsheets
CMIS 200	Introduction to Desktop Publishing
CMIS 210	Advanced Desktop Publishing
CMIS 250	Introduction to UNIX
CMST 230	RPG

DROP:

CMST 333	Software System Development
CMST 100	Operating Systems

ADD:

CMST 102	Introduction to Computer Technology
CMST 247	Java Programming I
CMST 334	Computer Technology Project Development
CMST 344	Internetworking
CMST 347	Java Programming II
CMST 370	Applied Data Structures
CMST 410	Operating Systems
CMST 412	Software Architecture and Design
CMST 420	Advanced Database Systems
CMST 462	Computer Technology Senior Project

COURSE MODIFICATIONS:

CMIS 130	Database Management to: <u>CMST 104 Database Management</u>
CMST 225	Commercial Software Analysis to: <u>CMST 108 PC Desktop Software</u>
CMST 130	Introduction to PC Hardware to <u>CMST 130 Introduction to PC Administration</u>
CMST 135	Web Page Development I

CMST 140	Visual Basic I to: <u>CMST 210 Visual Basic I</u>
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CMST 180	Database Development to CMST 180 <u>Introduction to Database Systems</u>
CMST 220	COBOL I to: <u>CMST 362 Introduction to Business Programming</u>
CMST 235	Web Development Programming I to: <u>CMST 335 Web Development Programming I</u>
CMST 245	C++Programming I
CMST 255	Visual Basic II to: <u>CMST 310 Visual Basic II</u>
CMST 330	Systems Analysis and Design to: <u>CMST 460 Systems Analysis and Design</u>
CMST 300	Assembly Language Programming
CMST 320	COBOL II to: <u>CMST 363 Advanced Business Programming</u>
CMST 332	Web Development Project
CMST 345	Networking III to: <u>CMST 445 Network Security</u>
CMST 350	UNIX Administration

CURRICULUM MODIFICATION:

(CWDT):

Associate of Technology in Web Development Technology

Rationale: Changes are part of a comprehensive revision of CMST and CWDT associate degree courses and curricula. Use of the Java language in Web development necessitates the addition of the course. Curriculum provides a choice of a Java or Visual Basic programming emphasis.

*See pages ET 11 - ET 12 of white sheets for further details.

PROGRAM NAME CHANGE:

FROM: Computer ~~Science~~ Technology (CMST), Associate of Technology degree

TO: Computer Systems Technology (CMST), Associate of Technology degree

Rationale: This name change will minimize the identity, confusion between the computer-oriented degree programs offered by the Engineering Technology (ET) Department on the Salina campus and the Computer Science degree offered in the Computing and Information Sciences (CIS) Department on the Manhattan campus.

*See pages ET 13 of white sheets for further details.

CURRICULUM MODIFICATION:

(CMST): from: Associate of Technology in Computer Science Technology to: Computer Systems Technology

Rationale: These changes are part of a comprehensive revision CMST associate degree courses and curricula. Some of the changes reflect the anticipated addition of a CMST bachelor's degree in Computer Science Technology.

*See pages ET 14 -15 of white sheets for further details.

NEW PROGRAM:

Bachelor of Science in Computer Systems Technology

*See page ET 16 of white sheets for further details.

Motion passed.

B. Graduate Education - none

C. General Education - none

V. Old Business

A. Course and Curriculum Changes

1. On-line form filler/paper format - John Selfridge

2. Format for Course and Curriculum Changes

Spears reported that there will be nothing new to report on these items until the portal is in place.

B. Academic definitions

Spears said she will have to wait until she has more time to work on the academic definitions.

C. Credit hour requirements for graduating with honors

Spears said this item is still in CAPP.

D. Proposed change to Section F in University Handbook

Spears reported that the change to Section F in the University Handbook has not been resolved due to continued uncertainty with the academic calendar.

E. Open House Class Schedule

Spears distributed a handout that lists courses for each college taught after 1:30 p.m. on Fridays. The first page of the handout lists the total number of sections each college teaches, the number of sections that are cancelled after 1:30 on the Friday of Open House, the number of sections below the 800 level that are cancelled after 1:30 p.m. on the Friday of Open House, and the number of sections that would be cancelled if classes were cancelled after 2:30 pm. The College of Arts and Sciences has approximately 172 sections cancelled after 1:30 on that Friday (below the 800 level). Smith said that there are not as many sections listed under Business Administration, but the sections listed are large classes and may affect up to 1,000 students. He also said that many of the sections affected are coordinated classes so if one section is cancelled Friday afternoon, the material cannot be given to other sections. Participation in Open House not only varies college to college, but also between departments within colleges.

Spears reported that administration has not seen the handout she distributed and may not be aware of how many classes are involved with the 1:30 p.m. cancellation. The Provost was satisfied with the policy as it is. Bosco said that it hasn't been looked at for a long time and should be, but that Open House is an important tool for recruiting students and linking the university to state residents.

Several options were considered: no change to the policy; cancel classes at 2:30 p.m.; not cancel classes at all and leave it up to each instructor on whether to cancel class that day; have students make arrangements with instructors if they want to work on Open House; and allow each college to decide whether or not they want to cancel classes. Klingzell mentioned that visitors would rather see a lively campus rather than a deserted one. Spears said that it would make sense to end classes at 2:30 p.m. since the Policy for Standard Class Meeting Times has labs ending at 2:30 on Fridays.

The committee agreed to put this item on the next agenda and be ready to make a decision then. Spears said she will add the numbers for Engineering to the first page of the handout since she inadvertently omitted that data, collect data on the number of students affected by the 1:30/2:30 p.m. cancellation, and visit with Provost Coffman and Pat Bosco about the options discussed to make sure administration would be in agreement with the changes.

F. Summer School Schedule (See <http://www.ksu.edu/facsen/policies/summer.htm>)

Spears reported that CAPP will meet next week and hopefully move on this issue.

VI. New Business

A. A motion was made by Yagerline and seconded by Elder to approve granting of posthumous degrees.

Lucinda Juanita Goossen - would have graduated May 2003 - Animal Science and Industry - requested by Larry Erpelding, Associate Dean of Agriculture

Terry Lynne Richards - would have graduated December 2002 - BS in Life Science - requested by Alison Wheatley, Assistant Dean of Arts and Sciences

Motion passed.

B. A motion was made by Stewart and seconded by Elder to approve additions to the December 2002 graduation list.

Motion passed.

VII. Committee Reports

A. Pesci report on General Education Council

Pesci reported that he missed the last General Education Council meeting, but would attend the meeting this Thursday.

B. Elder report on University Library Committee

Elder reported that four items were discussed at the University Library Committee meeting yesterday: 1) Hobrock gave an update on the budget; 2) Center for Research Libraries membership; 3) the future of branch libraries; and 4) review of serial cancellations.

C. Spears report on Committee on Academic Policy and Procedures (CAPP)

Spears reported that CAPP will meet next Wednesday and will continue discussion on the summer school schedule.

VIII. For the Good of the University

Klingzell asked if classes will resume being taught at Ft. Riley or if they would continue to be taught on campus. Stewart said that they will stay on campus due to there being more on-campus students than military taking those courses. It will eliminate some of the driving and hopefully military will find other opportunities at the university that are not at Ft. Riley. Spears said it may also help reduce overcrowding in daytime classes. Stewart said it was never the intention of Continuing Education to draw students away from the daytime schedule, but to help accommodate non-traditional students.

IX. Adjournment

Meeting adjourned at 4:30 p.m.