

MINUTES
Faculty Senate Academic Affairs
April 2, 2002 3:30 pm K-State Union, Room 204

Present: Haddock, Herald, Molt, Pesci, Selfridge, Smith, Spears

Absent: Callahan, Mortensen, Olsen, Roush, Schlup, Yagerline

Visitors: Susanne Siepl-Coates, Betsy Cauble

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of March 5, 2002 Academic Affairs Committee meeting.

A motion was made by Molt and seconded by Herald to approve the minutes of the March 5, 2002 Academic Affairs meeting. Motion passed.

III. Announcements - none

Spears then asked that the order of the agenda be changed so the visitors, Susanne Siepl-Coates and Betsy Cauble, could discuss the Study Abroad Proposal under General Education (IV. C. 1.). Siepl-Coates explained that the experience of studying abroad is consistent with the goals of general education. If a student's study abroad program is validated by KSU, the student would receive 3 UGE credit hours for 3 - 6 credit hours abroad and the student would receive 6 UGE credit hours for 7 or more credit hours abroad. Cauble reported that the Registrar's Office said they could handle this validation.

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Herald and seconded by Selfridge to approve Undergraduate Course and Curriculum Changes approved by the College of Business Administration February 22, 2002.

DROP:

MANGT 330 Introductory Seminar

Motion passed.

2. A motion was made by Selfridge and seconded by Haddock to approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology March 8, 2002.

Department of Apparel, Textiles and Interior Design

Page 212, Undergraduate Catalog, 2000-2002

Changes were made in the textile curriculum to make it easier for students to change from the Apparel Marketing and Design Curriculum to the Textiles curriculum.

*See pages 1-3 of white sheets for further details and rationale

Page 213, Undergraduate Catalog, 2000-2002

DROP:

AT 521 Apparel and Textile Merchandising Lab

Course content will be covered in AT 225, Quantitative Merchandising Analysis

School of Family Studies and Human Services
Page 216-217, Undergraduate Catalog, 2000-2002
Curriculum: Family Life and Community Services
Bachelors of Science in Family Students and Human Services
*See pages 6 - 7 of white sheets for further details and rationale

Page 217-219, Undergraduate Catalog, 2000-2002

CHANGE:

FSHS 301	The Helping Relationship
FSHS 302	You and Your Sexuality to: <u>Introduction to Human Sexuality</u>
FSHS 400	Family and Consumer Economics
FSHS 510	Human Development and Aging
FSHS 550	The Family
FSHS 579	Pre-Directed Field Experience Orientation
FSHS 580	Directed Field Experiences

ADD:

FSHS 552	Families and Diversity
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Motion passed.

3. A motion was made by Herald and seconded by Selfridge to approve Undergraduate Course and Curriculum Changes approved by the College of Engineering March 1, 2002.

Biological and Agricultural Engineering

DROP:

BAE 551	Hydrology
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ADD:

BAE 533	Applied Hydrology
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CHANGE:

BAE 530	Natural Resource Engineering
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Chemical Engineering

CHANGES:

CHE 350	Engineering Materials to: <u>Electronic Materials</u>
CHE 352	Engineering Materials I to: <u>Structural Materials</u>

ADD:

CHE 354	Engineering Materials Laboratory
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Civil Engineering

CHANGES:

CE 411	Route Location and Design
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NEW:

CE 550	Water Resources Engineering
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DROP:

CE 551	Hydrology
CE 553	Hydrologic Methods Laboratory

CURRICULUM CHANGE:

DROP:

CE 551 Hydrology
CE 553 Hydrologic Methods Laboratory

ADD:

CE 550 Water Resources Engineering

Curriculum for Bachelor of Science in Civil Engineering - changes to the curriculum

* See pages 7 - 8 of white sheets for details.

Computer Science & Information Systems

Curriculum changes - Information Systems Curriculum:

FROM: Humanities/SS electives must satisfy the College of Engineering requirements
And must include 9 hours from at least two of the following departments: English,
History, Modern Languages, and Philosophy

TO: Humanities/SS electives must be taken from the list approved by the College of
Engineering and must include 9 hours from at least two of the following
departments: English, History, Modern Languages, and Philosophy.

**See Pages 12 - 13 of white sheets for details.

Curriculum Changes - Computer Sciences Curriculum:

FROM: Humanities/SS electives must satisfy the College of Engineering requirements and
must include 8 hours from at least two of the following departments: English,
History, Modern Languages, and Philosophy.

TO: Humanities/SS electives must be taken from the list approved by the College of
Engineering and must include 6 hours from at least two of the following
departments: English, History, Modern Languages, and Philosophy.

**See pages 14 -15 of white sheets for details.

FROM: Natural science elective with laboratory (third of four)

TO: Natural science elective (third of four)

FROM: Natural science courses must meet the CSAB accreditation guidelines

TO: Natural science courses must have department approval.

Changes to the natural science requirements for BS in CS (Computer Science)

** See pages 16-17 of white sheets for details.

Industrial & Manufacturing Engineering

DROP:

CHE 352 Engineering Materials I

ADD:

CHE 352 Structural Materials I
CHE 354 Structural Materials Lab

Mechanical & Nuclear Engineering

ADD:

ME 101 Introduction to Mechanical Engineering

CHANGES:

ME 400 Computer Applications in Mechanical Engineering

ME 533 Machine Design I

ME 563 Machine Design II

ME 570 Mechanical Systems Dynamics to: Control of Mechanical Systems I

ME 575 Interdisciplinary Industrial Design Projects II

NE 512 Principles of Radiation Detection

DROP:
NE 550 Radiation Protection Engineering

Curriculum Changes - Mechanical Engineering
** See page 24, 26, and 28 of white sheets

Curriculum Changes - Mechanical Engineering w/Nuclear Engineering option
**See page 25 and 27 of white sheets

Motion passed.

4. A motion was made by Herald and seconded by Haddock to approve Undergraduate Course and Curriculum Changes approved by the College of Agriculture March 12, 2002.

Agricultural Communications and Journalism

CHANGE:
AGCOM 210 Communicating in the Agriculture Industry to: AGCOM 310 Communicating in the
 Agriculture Industry

Biological and Agricultural Engineering

DROP:
ATM 451 Water Resources and Hydrology

Plant Pathology

ADD:
PLPTH 575 Special Topics in Plant Pathology

CHANGE:
PLPTH 590 Landscape and Turf Diseases to: PLPTH 590 Landscape Diseases

Motion passed.

B. Graduate Education

1. A motion was made by Selfridge and seconded by Herald to approve Graduate Course and Curriculum Changes approved by the Graduate Council March 5, 2002.

CHANGE:
ARCH 705 Project Programming
ARCH 706 Architectural Design Studio VII
ARCH 707 Architectural Design Studio VIII
ARCH 715 Topics in Design Theory
ARCH 752 Structural Systems in Architecture V

New Graduate Certificate - Entomology Graduate Certificate

Motion passed.

C. General Education

1. A motion was made by Herald and seconded by Selfridge to approve general education proposals approved by the General Education Council on March 7, 2002. Concern was expressed by committee members on how to assess the Study Abroad Proposal. After discussion about the assessment template

for UGE and how to assess the study abroad experience, an amendment to the motion was made by Selfridge and seconded by Herald to add the statement "Students who receive UGE credit for study abroad experience should be considered part of the assessment pool for the UGE program". The amendment passed. Vote on the original motion passed.

ENGL 440	Themes in Literature
ENGL 445	Literary Kinds
ENGL 470	The Bible

The Study Abroad Proposal for meeting UGE credit

Motion passed.

V. Old Business

A. Course and Curriculum Changes

1. On-line form filler/paper format - John Selfridge

Selfridge reported that people are being hired to assist with the on-line form filler.

2. Format for Course and Curriculum Changes - no report

B. Academic definitions - no report

C. Exams Scheduled Outside of Regular Class Times/Extended Uniform Class Time

Spears reported that the extended uniform class times proposal was discussed at the last CAPP meeting and it was tabled and will be discussed at their next meeting. This issue primarily deals with graduate classes. Departments that teach graduate level courses offer them at times that meet the needs of their students. If they were forced to teach them at specific times, they would lose part of their market. Undergraduate classes are large enough and compete for space so a common format is needed between 7:30 a.m. and 10:30 p.m.

D. Semester Final Examinations - no report

E. Credit hour requirements for graduating with honors

Spears reported that CAPP has not appointed a subcommittee to look into this issue.

F. Secondary Majors and Minors

Spears reported that three faculty who deal with secondary majors and minors made presentations at the last CAPP meeting. CAPP agreed to treat secondary majors the same as majors and allow students to stay longer to complete secondary majors after they have finished their major. This rule will not apply to minors.

G. Line Schedule Issues

Spears said that this issue is regarding the cross-referencing of courses that count for secondary majors and minor. This issue will not be addressed until the exam schedule and class day schedule resolved first.

H. Report from the Advising Enhancement Task Force

Spears reported that the Advising Enhancement Task Force Report was due out at the end of March but she has not seen it yet. She will contact Mike Lynch to discuss this.

I. UGE Assessment

Spears reported that Ron Downey, Planning and Analysis, asked that Academic Affairs report: (1) whether they accept and concur with the committee's findings, (2) if and/or how to modify the current assessment plan, and (3) additional faculty members who could be appointed to the Portfolio Assessment Committee. With regard to the first issue, the committee accepts and concurs with the committee's findings. Academic Affairs members felt that the current assessment process does not work well, however, and were not sure how to improve it.

Considerable discussion ensued as committee members struggled with how to assess a skill, such as writing, that is affected by more than the UGE experience and that is not necessarily characterized consistently across UGE courses. Several suggestions were made. One was that a sample of students be tracked across their undergraduate experience. A second was that faculty in the College of Education be sought out to examine the issue. A third was that the focus of the assessment be shifted from an analysis of writing skills to a self-report of the impact of UGE courses.

Spears asked Pesci to solicit the UGE Council response to some of the suggestions. She will talk to Ron Downey prior to the next Academic Affairs meeting. A motion was made by Herald and seconded by Haddock to table the UGE assessment issue. Motion passed.

VI. New Business

- A. A motion was made by Herald and seconded by Selfridge to approve the additions to the graduation lists.

December 2001

Pamela Ann Eshelman, Arts & Sciences, BS - Social Science
Joshua T. Farmer, Arts & Sciences, BS - Mass Communications-AD
Jared Pearce, Arts & Sciences, BS - Life Sciences
Benjamin B. White, Education, Secondary Education

May 2001

Christopher McLemore, Arts & Sciences, BS - Political Science

May 2000

Frederick Tyrone Hill, Arts & Sciences, BS - Social Science

Motion passed.

VII. Committee Reports

- A. Pesci report on General Education Council

Pesci reported that the General Education Council will meet on Thursday and will be looking at two courses to approve for general education.

- B. Haddock report on University Library Committee

Haddock reported that the University Library Committee has met twice since the last Academic Affairs meeting and he also received minutes from the one he was unable to attend. On March 4th, Dean Hobrock gave a preliminary budget report for the library and also discussed ARL membership. On March 25th, the Provost met with the University Library Committee to discuss budget cuts. The library may face a 2 ½ % budget cut which will come out of the monographs budget. On April 1st, Karin Westman and Naomi Wood (English department faculty) discussed results from a technology survey they conducted. They reported that out of 686 students in English classes, 62% use an Internet search engine to get information for papers they write. Academic Affairs may want to look into the quality of information students are getting for papers and also plagiarism.

- C. Spears report on Committee on Academic Policy and Procedures (CAPP)

Spears said that she had covered everything from CAPP earlier in the meeting.

VIII. For the Good of the University

There were no items for the good of the university.

IX. Adjournment

Meeting adjourned at 4:58 p.m.