

MINUTES
Faculty Senate Academic Affairs
December 18, 2001 3:30 pm K-State Union, Room 204

Present: Haddock, Herald, Selfridge, Smith, Spears, Yagerline

Absent: McGivern, Molt, Olsen, Pesci, Roush, Schlup

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:35 p.m.

II. Approval of minutes of December 4, 2001 Academic Affairs Committee meeting.

A motion was made and seconded to approve the minutes of the December 4, 2001 Academic Affairs Committee meeting. Motion passed.

III. Announcements - none

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Mortensen and seconded by Herald to approve Undergraduate Course and Curriculum Changes approved by the College of Technology and Aviation November 27, 2001. Motion passed.

COURSE ADDITIONS:

BUS 320 Total Quality Management for Technology

CURRICULUM MODIFICATIONS:

The Arts Sciences and Business Department of the College of Technology and Aviation is modifying the curriculum for the Bachelor of Science in Technology Management to require 40 hours of upper division course work in addition to the current program requirements, and incorporate the change in the TQM course from IET 265 to BUS 320. *See pages ASB-2 through ASB-4 for details.

Associate of Technology in Construction Engineering Technology - Add CET 120 Materials Samp. & Testing to the program. *See pages ET-5 through ET-6 for details.

Bachelor of Science in Electronic and Computer Engineering Technology - no changes in lower division (Associate Degree) portion of the curriculum. Moving courses to different semesters during Junior year. *See pages ET-7 through ET-9 for details.

COURSE DELETIONS:

CET 210 Civil CAD
CET 231 Construction Surveying
CET 232 Surveying Astronomy
CET 236 Topography Surveying Practicum
CET 237 GPS and Network Surveying Practicum
CET 238 Boundary Surveying Practicum
CET 252 Internship

CET 310	Strength of Materials
CET 314	Structural Steel Design
CET 315	Reinforced Concrete Design
CET 330	Land Surveying II
CET 420	Sub-Division Design
CET 430	Map Projection
CET 434	Survey Adjustment
CET 450	Engineering Technology Database
CET 460	Engineering Technology Surveying
CET 490	Senior Seminar
CET 534	Projects in GPS
CET 550	Projects in Photogrammetry
CET 560	Remote Sensing Applications
EVET 100	Introduction to Environmental Engineering Technology
EVET 150	Microbiology for Environmental Engineering Technology
EVET 215	State and Federal Regulations
EVET 220	Waste Water Treatment
EVET 235	Safety and Industrial Hygiene
EVET 240	Applications of Fluid Flow
EVET 245	Waste Handling and Disposal
EVET 250	Pollution Prevention
EVET 255	Environmental Sampling and Analysis
EVET 265	Recycling and Pollution Prevention
EVET 290	Problems in EVET
IET 263	System Analysis and Quality Control
IET 265	Total Quality Management for Technology

COURSE MODIFICATIONS:

ECET 352	Digital Circuits and Systems
CMST 101	Applied BASIC Programming to Applied <u>Basic</u> Programming

CURRICULUM DELETIONS:

Associate of Technology in Surveying Technology (SRVT). This proposal includes the Geographic Information Systems option (SRVT-GIS) within the Surveying Technology curriculum

Bachelor of Science in Land Information Technology (LIT) degree program

Associate of Technology in Civil Engineering Technology - Surveying Option (CET-SV)

Associate of Technology in Computer Information Systems Technology (CMIS) degree program

Associate of Technology in Environmental Engineering Technology (EVET) degree program

2. A motion was made by Herald and seconded by Yagerline to approve Undergraduate Course and Curriculum Changes approved by the College of Business Administration December 5, 2001.

Change the GPA requirements for Students in the College of Business - First-time Students, Transfer Students *See pages 1 - 2 for details

Change in requirements for BAPP. *See pages 2- 7 for details

B. Graduate Education - none

C. General Education

1. Spears explained that the following was an informational item for the committee as it was passed last year. History 511 Environmental History will be placed on the next Executive Committee agenda - this course was approved by Academic Affairs at their April 3, 2001 meeting but was not forwarded on to Faculty Senate.
2. A motion was made by Herald and seconded by Selfridge to approve the following courses for general education that were approved December 6, 2001 by the General Education Council. Motion passed.

ENGL 220	Fiction into Film
ENGL 233	Humanities: Baroque and Enlightenment
ENGL 234	Humanities: The Modern Period
SOCIO 363	Global Problems

V. Old Business

A. Course and Curriculum Changes

1. On-line form filler - John Selfridge

Selfridge reported that no decisions will be made about the on-line form filler for course and curriculum changes until the portal software has been chosen for the university. He said that in the mean time, work can be done on making the paper version better and make it easier to convert to on-line. The on-line form filler will not be ready until next fall.

B. Academic definitions

Spears said that she has not had a chance to work on the academic definitions yet.

C. Exams Scheduled Outside of Regular Class Times

Spears reported that she met with CAPP last week and they have accepted our amendment. This item as amended will appear on the January agenda for Faculty Senate.

D. Semester Final Examinations

Spears said that this item was discussed at CAPP but they were not ready to move forward on it. CAPP would like to have another month to work on this issue. Spears said she provided them with a template that should minimize confusion when the policy is brought forward to Faculty Senate.

E. Credit hour requirements for graduating with honors

Spears reported that CAPP referred this issue to a subcommittee. CAPP was not opposed to changing the credit hour requirement for graduating with honors in theory, but they did feel that it put students who started their college careers at KSU at a disadvantage. They also want to reexamine the definitions of summa cum laude, magna cum laude, and cum laude degrees because relatively few students now graduate with magna cum laude.

F. Plus/Minus System

CAPP said they have looked at the plus/minus system in the past, but will look at this issue again. The last time this issue came up, faculty could not agree with what students wanted.

G. Secondary Majors and Minors

Spears said that these issues would be reexamined by CAPP. The subcommittee has agreed to contact those secondary major programs who favor a change in policy (Leadership Studies, Gerontology, and Natural Resources and Environmental Studies) as well as develop a more comprehensive list of the academic policy issues involved.

H. Line Schedule Issues

Spears reported that this issue was also referred to CAPP. The last few line schedules have not shown cross listings and they didn't realize that some programs rely on the line schedule for recruiting purposes.

VI. New Business

- A. A motion was made by Herald and seconded by Selfridge to approve additions to the May 2001 Graduation List. Motion passed.

Emily K. Jung, Bachelor of Architecture
Jon Corey Mayronne, BS - Airway Science Professional Pilot, degree codes U1
Jorge Eduardo Narino, Bachelor of Architecture

- B. Improving the format for handling Course and Curriculum/Policy Changes

Selfridge suggested that Academic Affairs members compile a list of frequently asked questions faculty have about handling course and curriculum changes. Spears said that members could send this information to her. There was also discussion about common practices that may not be formalized as policy. Academic Affairs could compile a list of such practices. Spears reported that policies were green and white sheeted in the past and it might be a good idea to go back to that. She said she would talk to department heads and course and curriculum chairs to get their input. Spears said she would take the idea of frequently asked questions and green and white sheeting policy changes to the Faculty Senate Leadership Committee.

VII. Committee Reports

- A. Pesci report on General Education Council

Pesci was absent so there was no report on the General Education Council.

- B. University Library Committee

Haddock volunteered to be a liaison for Academic Affairs on the University Library Committee.

- C. Committee on Academic Policy and Procedures (CAPP)

Spears said she would continue to attend the Committee on Academic Policy and Procedures meetings for the next few months since so many issues are coming forward.

VIII. For the Good of the University

The next Academic Affairs meeting will be held on January 8, 2002.

IX. Adjournment

Meeting adjourned at 4:10 p.m.