

**MINUTES**  
**Faculty Senate Academic Affairs**  
**December 4, 2001 3:30 pm K-State Union, Room 204**

Present: Haddock, Herald, Molt, Mortensen, Olsen, Pesci, Selfridge, Smith, Spears, Yagerline

Absent: McGivern, Roush, Schlup

I. Call to Order

The meeting was called to order by Jackie Spears, Chair, at 3:40 p.m.

II. Approval of minutes of November 6, 2001 Academic Affairs Committee meeting.

A motion was made by Herald and seconded by Olsen to approve the minutes of the November 6, 2001 Academic Affairs meeting. Motion passed.

III. Announcements

A. Spears discussed an article that appeared in the Collegian a couple of weeks ago that reported that the BOR had passed a policy that increased the number of upper division classes students must complete to graduate. The number was increased from 40 to 54 credit hours. Spears said that since the article was written, the BOR has realized the difficulty this will pose for academic programs. For now, universities will operate as they always have regarding upper level division classes.

B. Spears also reported that she received a letter from Jim Guikema regarding adding band direction as a graduate music education focus. In the letter, Guikema said it was not necessary for Music to have this action go through Graduate Council or Faculty Senate. The committee decided to discuss this issue under New Business.

IV. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Molt and seconded by Herald to approve Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences November 8, 2001. Motion passed.

*Health Professions Advising*

CHANGE:

DAS 001 Medical Technology to "Clinical Laboratory Science"

DAS 405 Topics in Medical Technology to "Topics in Clinical Laboratory Science"

CHANGE TO UNDERGRADUATE CATALOG:

(Page 94, undergraduate catalog) \*\*see page 24 of white sheets for details

Name change for the major Medical Technology to: Clinical Laboratory Science (Medical Technology)

*Department of English*

CHANGE:

ENGL 030	Writing Laboratory
ENGL 110	Honors English I
ENGL 125	Honors English II
ENGL 150	English Studies Abroad
ENGL 220	Fiction into Film
ENGL 230, 231, 233, 234	Introduction to Western Humanities
ENGL 230	Humanities: Classical Cultures to "Classical Cultures"
ENGL 231	Humanities: Medieval and Renaissance to "Medieval and Renaissance"
ENGL 233	Humanities: Baroque and Enlightenment to "Reformation to Enlightenment"
ENGL 234	Humanities: modern to "Modern"
ENGL 251	Introduction to Literary Studies
ENGL 261	British Literature: Medieval and Renaissance
ENGL 262	British Literature: Enlightenment to Modern
ENGL 287	Great Books
ENGL 295	Selected Studies in English
ENGL 299	Honors Topics in English
ENGL 300	Expository Writing III
ENGL 330	The Novel
ENGL 340	Poetry
ENGL 345	Drama

CHANGE:

ENGL 361	British Survey I
ENGL 362	British Survey II
ENGL 381	American Survey I
ENGL 382	American Survey II
ENGL 280	Selected American Ethnic Literatures to: <b>ENGL 385</b> Selected American Ethnic Literatures
ENGL 390	Fable and Fantasy
ENGL 395	Topics in English
ENGL 399	Honors Seminar in English
ENGL 400	Advanced Expository Writing for Prospective Teachers
ENGL 420	Literature and Film
ENGL 430	The Structure of English
ENGL 440	Themes in Literature
ENGL 445	Literary Kinds
ENGL 450	Literature and Society
ENGL 461	Introduction to Fiction Writing
ENGL 463	Introduction to Poetry Writing
ENGL 470	English Bible to "The Bible"
ENGL 476	American English
ENGL 485	Introduction to History and Theory of Composition and Rhetoric
ENGL 490	Development of the English Language
ENGL 498	Honors Tutorial in English
ENGL 499	Senior Honors Thesis
ENGL 516	Written Communication for the Sciences
ENGL 525	Women in Literature
ENGL 545	Literature for Adolescents
ENGL 562	Playwriting
ENGL 580	Selected World Literature
ENGL 599	Special Research in English

ADD:  
ENGL 270 American Literature

DROP:  
ENGL 271 American Literature: Colonial through Romantic  
ENGL 272 American Literature: Realists and Moderns  
ENGL 535 Literature of Aging

*Department of Modern Languages*

CHANGE:  
FREN 502 French Literature in Translation

*Department of Music*

CHANGE:  
MUSIC 200 Styles I, Elements of Music to: **MUSIC 210** Music Theory I  
MUSIC 201 Styles II, Textures of Music to: **MUSIC 230** Music Theory II  
MUSIC 202 Styles III, The Classical Period to: **MUSIC 320** Music Theory III  
MUSIC 218 Aural Skills Proficiency to: **MUSIC 322** Aural Skills Proficiency  
MUSIC 213 Styles IV, The Romantic Period to: **MUSIC 360** Music Theory IV  
MUSIC 417 Conducting

ADD:  
MUSIC 225 Freshman Survey  
MUSIC 231 Aural Skills I  
MUSIC 321 Aural Skills II  
MUSIC 361 Aural Skills III  
MUSIC 517 Choral Conducting  
MUSIC 518 Instrumental Conducting  
MUSIC 525 Instrumentation and Arranging  
MUSIC 530 Music History I: Ancient Greece through 1700  
MUSIC 531 Music History II: 1700 to 1850  
MUSIC 532 Music History III: 1850 to the Present

**CHANGES TO UNDERGRADUATE CATALOG:**

(Page 129, undergraduate catalog)

Music Minor \*\*see page 26 of white sheets for details

The list of courses reflects changes to the core curriculum.

(Page 130, undergraduate catalog)

Proficiencies \*\*see page 26 of white sheets for details

Change in Course numbers because of changes to the core curriculum

(Page 129, undergraduate catalog)

Bachelor of arts with a music major \*\*see page 28 of white sheets for details

The list of music courses reflects changes in course names and credit hours for the core curriculum.

(Page 130, undergraduate catalog)

Bachelor of music education \*\*see pages 29 - 30 of white sheets for details

The format for the music requirements has been changed to conform to the other degrees and for better readability. New course titles and numbers are necessary because of changes in the core curriculum of the music department. **\*\*Pending approval by the College of Education**

(Page 129 - 130, undergraduate catalog)

CHANGE in Bachelor of Music \*\*see pages 31 - 32 of white sheets for details

The list of music courses reflects changes in course names and credit hours for our core curriculum.

THRE 268 for 267 which is not regularly offered.

(Page 90, undergraduate catalog)

CHANGE in Bachelor of Music \*\*see page 33 of white sheets for details

To clarify general education requirements and give more flexibility for the science area.

*Department of Women's Studies*

CHANGE:

WOMST 150 Introduction to Women's Studies

WOMST 405 Senior Seminar in Women's Studies to:

WOMST 610 Senior Seminar in Women's Studies

ADD:

WOMST 205 Gender, Ethnicity, and Class

WOMST 410 Feminist Thought

WOMST 550 Women and Popular Culture

WOMST 560 Women and Violence

WOMST 580 Women and Religion

WOMST 590 Field Experience in Women's Studies

DROP:

WOMST 506 Approaches to Women's Studies

*Department of Kinesiology*

CHANGE TO UNDERGRADUATE CATALOG:

(Page 119, undergraduate catalog) \*\*see page 25 of white sheets for details

Reflects changes in course titles and curriculum passed through Faculty Senate in January 1998, but not yet listed in printed catalog.

*Department of Physics*

CHANGE TO UNDERGRADUATE CATALOG:

ADD (list of basic courses and additional requirements)

(Page 135, undergraduate catalog) \*\*see page 34 of white sheets for details

Minor in Physics

Some students in the other sciences and engineering now take one or two physics courses beyond their basic requirements of Engineering Physics 1 & 2. These students could obtain formal recognition by having a minor. We expect that the existence of the minor will encourage more students in other disciplines to take 1 - 2 advanced physics courses.

*Department of Statistics*

CHANGE TO UNDERGRADUATE CATALOG:

(Page 151, undergraduate catalog) \*\*see page 35 of white sheets for details

CIS has rearranged course offerings. CIS 203 no longer exists. That laboratory has been included as a component in CIS 200, with that course changed to 4 credits.

2. A motion was made by Smith and seconded by Olsen to approve Undergraduate Course and Curriculum Changes approved by the College of Engineering November 9, 2001. Motion passed.

*Biological and Agricultural Engineering*

CHANGE:

BAE 200      Engineering Methods to "Introduction to Biological and Agricultural Engineering and Technology"  
BAE 530      Natural Resource Engineering  
BAE 536      Agricultural Engineering Design I

DROP:

BAE 512      Functional Analysis of Agricultural Machinery  
BAE 521      Energy in Biological Systems  
BAE 551      Hydrology  
BAE 566      Design of Agricultural Structures

ADD:

BAE 350      Agricultural Machinery Systems  
BAE 351      Agricultural Machinery Systems Lab  
BAE 531      Natural Resource Engineering Field Laboratory  
BAE 535      Fundamentals of Structures and Environment Engineering

CURRICULUM CHANGES:

General Option    \*\*see pages 7, 11, and 12 of white sheets for details  
Environmental Option    \*\*see pages 8, 13, and 14 of white sheets for details  
Food Engineering Option    \*\*see pages 9,10A, and 15 of white sheets for details

NAME CHANGE:

FROM: Food Engineering Option  
TO:      Procession Option    \*\*see pages 10A and 16 of white sheets for details

NEW OPTION:

Machinery Option    \*\*see pages 10B and 17 of white sheets for details

CHANGES:

CIS 605      Programming Languages to      CIS 505    Programming Languages  
CIS 570      Introduction to Formal Language Theory

*Computer Science*

CURRICULUM CHANGES:

Bachelor of Science in Computer Science  
CIS 605 is being renumbered to CIS 505 \*\*see pages 20, 21, and 22 of white sheets for details

*Information Systems*

CURRICULUM CHANGES:

Bachelor of Science in Information Systems  
CIS 605 is being renumbered to CIS 505 \*\*see page 20, 23, and 24 for details

*General Engineering Course Modifications*

MODIFICATIONS:

DEN 120      Minority Engineering Enrichment Seminar to "Multicultural Engineering Enrichment Seminar"  
DEN 220      Minority Engineering Colloquium to "Multicultural Engineering Colloquium

*Electrical and Computer Engineering*

**ADD:**

EECE 542      Local Area Networking

**Embedded Systems Minor** - the Computer Engineering program of the Dept. of Electrical and Computer Engineering offers an interdisciplinary minor in Embedded Systems. The minor requires 15 semester hours. \*\*see page 28 of white sheets for details

*Industrial and Manufacturing Systems Engineering*

Course changes - Industrial Engineering Program

**CHANGE:**

IMSE 560      Introduction to Operations Research I  
IMSE 251      Manufacturing Processes Laboratory  
IMSE 555      Industrial Facilities Layout and Design  
IMSE 591      Senior Design Project I  
IMSE 592      Senior Design Project II  
IMSE 580      Manufacturing Systems Design and Analysis

\*\*see pages 29 - 35 of white sheets for details

Course Changes - Manufacturing Systems Program

DROP: Restrictive Elective      3 credit hours  
         CE 530                              4 credit hours  
ADD: CE 530                              3 credit hours

Credit hours required for graduation change to 130.

\*\*see pages 33, 36, and 37 of white sheets for details

**B. Graduate Education**

1. A motion was made by Pesci and seconded Smith to approve the Graduate Course & Curriculum Changes approved by Graduate Council December 4, 2001 (postponed from their November 6, 2001 meeting). Motion passed.

**CHANGE**

EDCEP 721      Mental Health in Schools  
EDSP 750      Characteristics and Needs of Individuals Who are Gifted  
EDSP 847      Methods and Materials for Learners who are Gifted

**DROP**

CS 864      Equine Advanced Hard Tissue Surgery  
CS 865      Equine Advanced Soft Tissue Surgery  
STAT 807      Applied Geostatistics

**NEW**

ANTH 684      Forensic Medicine and the Investigation of Death  
BIOL 622      Cellular and Developmental Biology of the Nervous System  
BIOL 823      Demographic Methods  
MC 712      Environmental Communications  
POLSC 655      International Politics of Latin America

2. A motion was made by Herald and seconded by Haddock to approve the Graduate Course and Curriculum Changes approved by Graduate Council on December 4, 2001. Spears reported that PLPTH 915 (Chromosome and Genome Analysis) was left off the list on the Graduate Council agenda and should be added to the list below. Motion passed.

**CHANGE**

AGCOM 810	Agriscience Communication
AGEC 680	Risk Management
ATM 653	Water Management and Irrigation Systems
BAE 636	Agricultural Engineering Design II
BAE 705	Irrigation Engineering
BAE 750	Analysis and Design of Off-Highway Vehicles
CIS 605	Programming Languages
CIS 705	Programming Language Design
CIS 706	Translator Design I
EDCIP 803	Curriculum Development
EDCIP 808	Curriculum in the Inner City
EDCIP 831	Contemporary Issues in Teaching and Learning
EDCIP 832	The Role, Organization, and Function of Community Colleges
EDCIP 882	Teaching and Learning Models
EDCIP 879	The Community College Curriculum and Instructional Services
EDEL 821	Contemporary Mathematics in Elementary/Middle Schools
EDEL 822	Trends in Elementary/Middle-Level Social Studies
EDEL 834	Improving Elementary/Middle-Level Science Teaching
EDEL 840	Assessment in Reading/Language Arts
EDEL 841	Individualized Reading and Writing Instruction
EDETC 718	Learning Technologies
EDSEC 776	Teaching in Middle Schools
EECE 636	Introduction to Computer Graphics
EECE 885	Power Systems Operation and Control
GEOG 801	Graduate Colloquium II
IMSE 633	Production Planning and Inventory Control
IMSE 780	Methods of Operations Research
MUSIC 714	Advanced Orchestration
PLPTH 676	Fusarium Laboratory Workshop
PLPTH 915	Chromosome and Genome Analysis
WOMST 810	Gender: An Interdisciplinary Overview

ENGL 655  
 Readings in American  
 Ethnic Literature

**DROP**

EDCIP 704	Extra-Class Activities
EDCIP 805	Curriculum Construction for Elementary and Secondary Schools
EDCIP 836	Individualized Instructional Programs
EDETC 719	Microcomputers in Instruction Lab
EECE 742	Data Communications

**NEW**

AGCOM 712	Environmental Communication
AGEC 710	Comparative Food and Agriculture Systems
ATM 654	Water Management and Irrigation Systems Lab
BAE 650	Energy and Biofuel Engineering
BAE 761	Natural Treatment Systems
EDADL 770	Educational Change and Technology
EDCIP 740	Curriculum Materials for Dual Language Learners
EDCIP 890	Master's Project
EDEL 755	Tradebooks in Elementary/Middle Schools
EDEL 758	Reading/Writing Connections
EDEL/EDSEC 760	Teachers as Researchers
EDEL/EDSEC 768	Enhancing Instruction Through Technology

EDETC 765	Computer Networking in Schools
EDETC 766	Multimedia for Teachers
EDETC 864	Hypermedia for Teachers
EDETC 887	Proseminar I: Educational Computing, Design, and Distance Education
EDETC 888	Proseminar II: Technology, Change, Research, and Theory
EDETC 890	Cognitive Issues in Educational Computing
EDSEC 720	Study Skills Instruction
EECE 641	Advanced Digital Design using Logic Synthesis
EECE 841	Wide Area Networking
KIN 818	Social and Behavioral Bases of Public Health
THTRE 673	Theatre for Conflict Resolution
THTRE 674	Drama Therapy with Adolescents
THTRE 675	Drama Therapy with Older Adults

### **Graduate Certificate Program in Real-Time Embedded System Design**

#### **New degree - M.S. in Curriculum and Instruction**

#### C. General Education

1. A motion was made by Herald and seconded by Pesci to approve the course for general education that was approved by the University General Education Council on May 18, 2000. (This course was inadvertently not forwarded on to Academic Affairs.) Motion passed.

CHM 350      General Organic Chemistry

#### V. Old Business

##### A. Course and Curriculum Changes

1. On-line form filler - John Selfridge - Spears reported that there was nothing new to report on this issue.

##### B. Academic definitions

Spears said there was nothing new to report on this issue.

##### C. Exams Scheduled Outside of Regular Class Times (ATTACHMENT 1 of October 2, 2001 Agenda)

Two issues were raised. The first was that the exam dates need to be listed on KATS as well as in the line schedule. Spears suggested that this could be dealt with administratively. The second issue was that restricting the time period for the exam to the length of a regular class time (i.e. 50 minutes) does not take into account the time required to distribute exams to large classes. The committee recommended that CAPP be asked to reword section III.B.b. Selfridge recommended that Section II be changed from "Some of the Issues" to "A Sampling of Issues." A motion was made by Selfridge and seconded by Smith to approve the recommended policies pending a revision of Section III.B.b. by CAPP.

##### D. Semester Final Examinations (ATTACHMENT 2 of October 2, 2001 Agenda)

The committee discussed having exams on Saturdays. There was discussion about the misunderstanding of classes meeting once a week and on Saturday having their finals given on Saturday. Spears reported that they meant the classes that only meet on Saturdays have their finals on Saturday; they did not intend for classes that meet once a week on another day have their finals on Saturday. Smith suggested that 2.B. be reworded to make that clearer. A motion was made by Smith and seconded by Selfridge to approve the document with the provision that 2.B. be reworded to say the final examination for courses that meet only on Saturday will have the same day for final exams. Motion passed. This item will be sent back to CAPP for their approval.



VI. New Business

- A. A motion was made by Herald and was seconded by Selfridge to approve the granting of a Social Science degree to Jennifer Andres as requested by the Dean of the College of Arts and Sciences. Motion passed.
- B. Credit hour requirements for graduating with honors **ATTACHMENT 1**  
Spears said she had been contacted by a professor in Agriculture regarding a student having a 4.0 GPA but not being able to graduate with honors because she did not have the minimum number of credit hours required by KSU to do that. The undergraduate catalog says that a student must have a minimum of 60 hours in residence in order to graduate with honors. The student in Agriculture has 53 credit hours at KSU. Spears proposed that the catalog be modified to read "at any Regents' four year institution." Molt suggested that it say "any Kansas Regents." The committee agreed this action should be taken to eliminate any ambiguity and solve the problem long-term. The committee agreed that the last 30 hours should be taken at KSU. Spears said she will send this on to CAPP for their input.
- C. Plus/Minus Grading System  
Yagerline said that a professor in Arts and Sciences was asking about the plus/minus grading system and wanted Academic Affairs to look into it. This issue has come up several times at Faculty Senate. Spears said she would send this issue directly to CAPP. Problems that have come up in the past have been that instructors use different scales for determining grades and that students want the plus but not the minus.
- D. Music Focus  
The committee discussed whether or not Graduate School can decide whether or not Faculty Senate needs to approve something and who decides whether an item is a just clerical change or something of substance that needs Senate approval. Spears said she would contact Guikema asking for the policy or procedure used in concluding that Faculty Senate does not need to consider the addition of a focus in an academic program. Spears will report back at the next meeting.

VII. Committee Reports

- A. Pesci report on General Education Council - nothing to report.
- B. Yagerline report on University Library Committee - nothing to report
- C. Report on Academic Policy and Procedures Committee (need to elect representative)

VIII. For the Good of the University

There were no items for the good of the university.

IX. Adjournment

Meeting adjourned at 4:40 p.m.

ATTACHMENT 1

p. 26

Degree candidates who have completed a minimum of 60 hours in residence **at any Kansas Regents' four year institution**, with at least 60 hours in graded courses, are considered for graduation with scholastic honors as follows:

**Rationale:** There have been several instances in which students completed two years at a community college, one year at a Regents' institution, and then the final year at another Regents' institution. These students have a cumulative grade point average that would make them eligible for academic honors but have not accumulated 60 hours in residence at any single Regents' institution. This would enable these students to receive the academic honors they have achieved so long as 60 hours had been completed within the Regents' system of four year and graduate institutions.