

MINUTES
Faculty Senate Academic Affairs
December 5, 2000 3:30 pm K-State Union, Room 204

Present: Herald, Hopper, Molt, Mortensen, Pesci, Peterson, Sheu, Selfridge, Spears, Yagerline, Youngman

Absent: Chenoweth, Devault

I. Call to Order

The meeting was called to order by Tom Herald, Chair, at 3:33 p.m.

II. Approval of minutes of November 21, 2000 Academic Affairs Committee meeting.

A motion was made by Selfridge and was seconded to approve the minutes of the November 21, 2000 Academic Affairs meeting. Motion passed.

III. Announcements

Herald announced that the next Academic Affairs meeting is scheduled for December 19 and asked that members let him know by the end of the meeting if they wanted to cancel that meeting since it will be the week after finals.

IV. Course and Curriculum Changes

A. Undergraduate Education

1. Approve Undergraduate Course and Curriculum Changes approved by the College of Human Ecology November 10, 2000.

UNDERGRADUATE CATALOG CHANGES:

School of Family Studies and Human Services (Page 217) Life Span Human Development
Bachelor of Science in Family Studies and Human Services--change in hours and courses

Herald mentioned that the changes dropped courses from the curriculum that were no longer being taught and replacing them with computer courses. After checking the catalog page, committee members had questions about whether the number of credit hours matched after the changes. A motion was made by Selfridge and seconded by Spears to table this item until the credit hours could be verified. Pesci will check with the college to get an explanation. Motion passed.

B. Graduate Education--none

C. General Education--none

V. Old Business

- A. BIOL 510 Embryology (approved by the College of Arts and Sciences November 9, 2000)--tabled at the November 21, 2000 Academic Affairs meeting.

Herald reported that Biology and Agriculture have not been able to meet yet, but will be getting together soon to discuss this issue.

- B. BIOL 529 Fundamentals of Ecology (approved by Arts and Sciences October 5, 2000)--approved to be taken off of the November 27, 2000 Executive Committee agenda at the November 21, 2000 Academic Affairs meeting.

Herald reported that he will meet with a representative from both Biology and Agriculture this Thursday to discuss this issue.

C. Deadline for Secondary Majors and Minors

Spears reported that Women's Studies feels that the policy proposed for the deadline for Secondary majors and minors is unduly restrictive on students. She said that most departments offer majors along with secondary majors and minors, but Women's Studies only has the secondary major and minor. Spears also reported that she contacted all of the departments that were listed as having secondary majors and that Industrial Labor Relations was the only department that felt there should be a limit. The rest of the departments felt that there should be no deadline and that students should be able to come back to pick up a specialization. Spears said that when she asked Industrial Labor Relations what their reasons were for supporting the policy, they didn't really have any. It may be an issue of having enough faculty to teach the classes involved if they allow students to come back to pick up this degree. Herald ask Sheu to check on the reasons that department has for preferring the deadline. Herald also asked Spears to provide a letter with Women's Studies views on this issue.

Selfridge checked with Gerontology and they are not in favor of the policy. The emphasis for long-term care administration requires a 480 hour internship and other classes and students that get this emphasis are better prepared to take the professional exam. Students find that they want to get this emphasis after they graduate and this policy would prohibit that. He said the policy should not be subject to bookkeeping issues and Molt agreed.

D. KSU course database development

Selfridge reported that this committee has not met yet.

E. Catalog "educational objectives" revision

Hopper reported that the committee has put together ideas from other universities and have come up with a list. The committee will go back to departments and get feedback. Herald said the document is still in draft form.

F. Conditional drop pool--Approval, Routing, and Notification Policy

Herald distributed copies of the Approval, Routing, and Notification Policy to each member. Selfridge said the conditional drop pool is covered in the policy. The policy was approved two years ago. The drop pool is supposed to be automatically created after four years. The committee will have to decide if they want to wait another two years before courses that haven't been taught in years are put into the drop pool. Once the courses are in the drop pool, it is four more years before they are actually dropped. Don Foster may have a list of courses that haven't been taught for years.

G. Evening exams

Herald reported that this committee met last week and that they submitted a draft of a policy to the Committee on Academic Policy and Procedures. The draft suggests having an evening class schedule with breaks between classes. Spears said that Education has a large evening program and has had regular hours for their classes and hopes this schedule will work with what they already have set up.

H. Distance Learning Postbaccalaureate Degree

Herald reported that originally the group that received the grant to look into the postbaccalaureate degree thought that Academic Affairs would be involved with this project, but now it looks like it will work more with Faculty Affairs regarding salaries and benefits.

VI. New Business

- D. A motion was made by Selfridge and seconded by Hopper to approve the addition to the following Graduation List. Motion passed.

August 2000

Alycia D. Pruitt, Education--Elementary Education

VII. Committee Reports

- A. Sheu report on General Education Implementation Task Force
Sheu said there was nothing to report from the General Education Implementation Task Force.
- B. Yagerline/Peterson report on University Library Committee
Peterson said Yagerline attended the last University Library Committee meeting and had several items to report on, but Yagerline was not present yet to report.
- C. Chenoweth report on Academic Policy and Procedures Committee
Chenoweth was absent so there was no report from the Academic Policy and Procedures Committee. Herald mentioned that the evening exams policy should be coming forward from CAPP.

VIII. For the Good of the University

The committee decided that they would not meet on December 19. A motion was made by Selfridge and seconded by Hopper that Academic Affairs would meet January 23 (the next scheduled meeting). Motion passed.

IX. Adjournment

Meeting adjourned at 4:22 p.m.