

MINUTES
Faculty Senate Academic Affairs
November 7, 2000 3:30pm K-State Union, Room 204

Present: Chenoweth, Devault, Herald, Hopper, Molt, Mortensen, Peterson, Sheu, Selfridge, Spears, Yagerline, Youngman

Absent: Pesci

I. Call to Order

The meeting was called to order by Tom Herald, Chair, at 3:35 p.m.

II. Approval of minutes of October 17, 2000 Academic Affairs Committee meeting.

A motion was made by Molt and seconded by Selfridge to approve the minutes of the October 17, 2000 Academic Affairs Committee meeting. Selfridge suggested two amendments: (1) Under IV., second paragraph, last sentence, delete the word "write" in the 3rd (last) sentence (sentence should read "Another problem is that the committee wanted two or more pages for one sample and some students are not able to do that.") and (2) Under IV., fourth paragraph, first sentence, "their" should be changed to "there" (sentence should read "Smit said that one of the problems with the process is that there is no baseline for the seniors."). Motion passed with the amendments.

III. Announcements

Herald asked that members think about whether they want to hold the November 21st Academic Affairs meeting since it is Thanksgiving week and discuss it at the end of the meeting.

IV. University General Education Senior Interview Report--Amy Gross ATTACHMENT 1

Amy Gross, IDEA Center, presented information on the senior interviews for evaluating general education. She gave the history, the process, and the results of this process (see attachment). Mortensen asked if there is a different trend across colleges in regard to the interviewers. Gross said they had not done evaluations on the evaluators. She said it was difficult to get evaluators from a few of the colleges. Peterson asked if a plan has been put in place to address the weaknesses. Gross said that it would be up to faculty to decide what to do with the information. The Provost is supportive of the process. Another round or two of interviews is needed to see if general education is helping with students' performances. Gross reported that some faculty participating in the process have changed the way they teach classes.

Chenoweth asked if 100 students is enough of a sample. Gross said they can't handle more than 100 students at a time as it is very labor intensive. Selfridge commented that since they survey eleven students in each college and there are less students in Architecture than in Arts and Sciences, his college is oversurveyed and Arts and Sciences is undersurveyed. Gross said this was one source to gather information and that other ways to evaluate students could be looked into.

V. Deadline for Secondary Majors and Minors--Don Foster

Foster was unable to attend, so this item will appear on the next agenda. Spears said she was able to visit with her department (Women's Studies and American Ethnic Studies) regarding this issue. They agree that students must complete a major, but did not see a need for restrictions for getting a secondary major or minor after a bachelors degree was obtained. It was asked if this was more for the convenience of Administration and not considering what makes sense academically. Spears said the recommendations in the policy make assumptions about what students want and perhaps these assumptions should not be made.

VI. Course and Curriculum Changes

A. Undergraduate Education

1. A motion was made by Selfridge and seconded by Hopper to approve the Undergraduate Course and Curriculum Changes approved by the College of Arts and Sciences October 5, 2000. Herald announced that HIST 350 and HIST 401 were inadvertently left off the agenda and should be added to the DROP group. Motion passed.

CHANGE:

BIOL 529 Fundamentals of Ecology

DROP:

HIST 350 Gandhi and the Indian Revolution
HIST 401 Technology, Science, and History
HIST 459 History of Dance in Its Cultural Setting
HIST 504 History of Hinduism
HIST 538 The Great Plains
HIST 544 History of U.S.-Soviet Relations Since 1917
HIST 548 American Business History
HIST 552 Studies in American Social History
HIST 590 History through Film
HIST599 Senior Seminar for Secondary Teachers

ADD:

MUSIC 412 University Band

CHANGES IN UNDERGRADUATE CATALOG:

Biology (p. 101)--add BIOL 529 Fundamentals of Ecology

Mathematics (p. 121)--add "Students in mathematics must earn a grade of 'C' or better in each match course used to satisfy requirements for the major."

Music (p. 130)--add "Instrumental majors are required to participate in Marching band for at least two semesters (preferably during the freshman and sophomore years). String Music Education majors may elect to substitute a 2 hour special project for the marching band requirement. The project will be at the discretion of the Division Chair of Music Education in consultation with the string faculty."

2. A motion was made by Selfridge and seconded by Mortensen to approve Undergraduate Course and Curriculum changes approved by the College of Agriculture October 18, 2000. Motion passed.

CHANGE:

GRSC 100 Principles of Milling to Principles of Milling Lecture
GRSC 110 Flow Sheets

ADD:

GRSC 105 Principles of Milling Laboratory

Change in B.S. in Agribusiness--no options to two options:

- Agribusiness option
- International Agribusiness option

Change in Agricultural Economics Specialty and Quantitative Options

To change category name from ag and food sciences electives to ag and food science technology to assure that all students take at least 6 hrs of technology courses

Department Name Change Proposal:

Change of department name from Extension 4-H and Other Youth to 4-H Youth Development

B. Graduate Education

Harper reported that Graduate Council course and curriculum change descriptions may be available on a blind web site starting in December for Academic Affairs members to review before voting on them.

C. General Education--none

VII. Old Business

A. College of Technology and Aviation options passed at the October 10, 2000 Faculty Senate Meeting

Herald reported that the Provost sent back the options from the College of Technology and Aviation passed at the October 10, 2000 Faculty Senate Meeting and did not forward them on to the Board of Regents. The Associate of Applied Science does not exist within the Department of Arts, Science and Business. Salina is in the process of correcting this problem.

B. Summer School academic policy & program: Provost's committee

Herald said he didn't have any update for this committee.

C. KSU course database development

Selfridge reported that a meeting was scheduled for Thursday but had been cancelled. They are in the process of rescheduling the meeting.

D. Catalog "educational objectives" revision

Herald reported that this committee met last Tuesday. Ron Downey attended to explain the charges for the committee.

E. Conditional drop pool--Approval, Routing, and Notification Policy

Herald said he hasn't heard anything regarding this item.

F. Evening exams

Herald reported that this group is made up of students and faculty. Loleta Sump, Rooms Scheduling, is also on the committee. They realize there is a problem and will meet again on November 14 to move forward on this issue. Their recommendations will be forwarded on to the Committee on Academic Policy and Procedures.

VIII. New Business

A. A motion was made by Chenoweth and seconded by Mortensen to approve additions to the following Graduation Lists. Motion passed.

August 2000

Lisa Michelle Gaume, A&S, BS--Social Science

May 2000

Garry E. Lewis, Bachelor of Interior Architecture

B. A motion was made by Devault and seconded by Spears to accept the Assessing the Writing of Student in General Education Report from the General Education Portfolio Assessment Committee. Motion passed.

C. A motion was made by Devault and seconded by Mortensen to accept the Status Report of the UGE Portfolio Assessment Committee. Motion passed.

IX. Committee Reports

A. Sheu report on General Education Implementation Task Force

Sheu reported that this task force met last Thursday and discussed Phase II of the assessment process. They are also looking at approving 400 level courses for general education.

B. Yagerline/Peterson report on University Library Committee

Peterson reported that there wasn't a quorum at the last University Library Committee meeting so no business was conducted. The committee did discuss the strategic plan for the Library and that some steps of the plan were not done in the correct order. A survey was done on the Internet only so results were obtained from a very limited group. The Information Commons will not be a separate area of the Library; instead computer will be installed throughout the Library. There will be eight computers placed in the 24 hour study area and the Library will be open until 2:00 a.m. during the week. Students have been asked what hours they would like to see the Library open and some have said they would like it to be open past 5:00 p.m. on Friday and Saturday. The next meeting is November 16th and Yagerline will attend that meeting.

Peterson also mentioned that she is on the Handbook and Policy Committee that is looking into the language of the handbook and how to make it more user friendly. The title of the handbook may be changed to reflect non-teaching unclassified .

C. Chenoweth report on Academic Policy and Procedures Committee

Chenoweth said there was nothing new to report since last time. The Academic Policy and Procedures Committee will meet tomorrow.

X. For the Good of the University

Most members said they would be available to attend the November 21st Academic Affairs meeting and agreed to go ahead and meet that day.

XI. Adjournment

Meeting adjourned at 4:50 p.m.

ATTACHMENT 1

University General Education Senior Interviews

History

- . Early 90's in response to BOR program assessment mandate that use of surveys alone was not sufficient
- . Modeled process used by KU
- . First interviews conducted in 1993
 - . UGE requirements not yet passed, but far enough along that the student learning outcomes were generally outlined
 - . Critical Thinking
 - . Breadth of Interest
 - . Oral communication skills

Vision was to complete a series of interviews to obtain baseline data

- . To date, none of the senior interviews have been required to complete UGE requirements
 - . Conducted 4 times
 - . 1993, 1995, 1998, 2000
 - . 3 Years can be combined to create a "baseline" data set (n=277)

Process

- . 100 students representing all colleges with undergraduate majors on the main campus
 - . Arts and Sciences has three groups--Natural Science, Humanities, Social Sciences
 - . 11 students from each college
- . Interview with a team of 3 faculty
 - . Generally outside of their major
- . Three questions
 - . Identify courses/experiences that have been particularly valuable to you.
 - . Identify interests outside of their major field
 - . Discuss a topic--about which two reasonable people might disagree. Also provide them with an outline to prepare their thoughts, which follows the rating form.

Results

- . **Reaction**
 - . Students and faculty - very positive
 - . Students have not had this kind of experience
 - . \$25 important initial motivator--then not so important
- . **Consistent across 3 most recent years**
 - . Scores around the mid-point - have some skill but not mastered critical thinking as defined by this process.
- . **Strengths**
 - . Communication skills
 - . Presenting own viewpoint
 - . Reaching consistent conclusions and recommendations
- . **Weaknesses**
 - . Difficulty using arguments to counter the opposing point of view
 - . Limited knowledge of information used to support opposing viewpoint.

Issues--Resulting from Faculty Debriefing

- . Were the strong critical thinkers good when they came to K-State? (First-year Student Interview Pilot)
- . Prep time has been a consistent faculty concern until 2000--statistically, not a factor--critical thinking skills can't be developed in an hour's worth of preparation.
- . What are expectations for K-State's graduating seniors?
- . Minority students not represented.