

Alternative Service Committee
Meeting Minutes
October 9, 2013

Present: Cindy Bontrager, Paula Connors, Austin Daugherty, Carrie Fink, Jennifer Gehrt, Lori Goetch, Janel Harder, Kerry Jennings, Hanna Manning, Douglas Kraemer, Carol Marden, Roger McBride, Barb Nagel, Sam Reyer, Amy Schmitz, Lois Schreiner, Marlene Walker, and John Wolf

Absent: Gary Leitnaker, Jennyfer Owensby, Parrish Quick, and Terri Wyrick

The meeting was called to order. Minutes were reviewed and approved with corrections.

The countdown to the vote was discussed. Communication and advertising was discussed. We need to get the information out on the vote. There will be live streaming of the Town Hall meetings. Discussion was held on putting an ad in the Collegian. It was suggested that we may want to consider a letter to the editor or an article instead of an ad. Discussion was held on the possibility of sending a paper copy of the ballot along with the instructions to all classified employees. The use of digital signage was discussed. Communications and Marketing is in charge of the sign on Anderson Avenue. Hanna will check with them on the possibility of including the dates for the vote. The Communications Team will develop a poster to be sent to each department to post regarding the vote.

A test run of the ballot was discussed. One of the challenges with the electronic vote may be that part of the university has been switched to the new e-mail system and some have not been switched. The Communications Team will meet with the Planning and Analysis office to make sure this will not be a problem.

Austin will check with the K-State Union regarding reserving a table in the K-State Union for the Alternative Services Committee on November 5, 6, 13, 14 and 18. Janel will distribute a schedule for committee members to sign up to work at the table. Amy will bring over the materials left from the Benefits Expo for distribution. Discussion was held on using the display board from the Benefits Expo for the table as well.

Discussion was held on talking points for the Town Hall Meetings. Cindy suggested that the committee meet with President Schulz before the Town Hall meetings.

Discussion was held on what will happen after the vote is held. If the vote does not pass, we will need to re-strategize and decide how to move forward. Discussion was held on what other Regents schools are doing regarding moving to University Support Staff.

Discussion was held on how we will proceed if the vote passes. Once the vote passes, there will be a time period for input from classified employees. Once finalized, the proposal has to go to the Board of Regents for their approval before we move on. This could possibly happen in December or January. We need to develop a draft of a timeline on how we will proceed. There are a lot of HR details that will have to be worked on before implementation of USS.

Meeting adjourned.

The next scheduled meeting may be held:
November 13, 2013
1:30 – 3:30 p.m.
K-State Student Union Room 209