

Alternative Service Committee
Meeting Minutes
February 12, 2014

Present: Paula Connors, Carrie Fink, Jennifer Gehrt, Janel Harder, Gary Leitnaker, Hanna Manning, Carol Marden, Roger McBride, Barb Nagel, Jennyfer Owensby, Sam Reyer, Amy Schmitz, Lois Schreiner, Marlene Walker, John Wolf, and Terri Wyrick

Absent: Cindy Bontrager, Austin Daugherty, Lori Goetch, Kerry Jennings, Douglas Kraemer, and Parrish Quick

The meeting was called to order.

Introduction of Senate Members – The alternative service committee introduced themselves. Michele Edwards and Susan Erichsen, members of the Classified Affairs committee of the Classified Senate attended the meeting.

Fort Hays State University and Pittsburg State University have also voted to convert to University Support Staff.

It was suggested that John Hanes come to the next meeting to talk about general ideas of what pay plan options might be out there.

Carol gave an update on the Day on the Hill with the State Legislature. They discussed the 1.5% classified pay increase, KPERS, etc. It still seems difficult for some of the legislature to understand the role of classified/university support staff employees.

Carol Marden and Barb Nagel gave a presentation to the Human Ecology Department. They discussed where we are with Alternative Service and how we proceed from here. Carol indicated that if there are other departments that have questions, she would be glad to do a presentation for them.

Recommendations for changes to the handbook were sent to HR. They discussed the changes to the Flexible Schedule Section. Flex time has to be approved by the supervisor and department head. Flex schedule does not work for all positions. Performance Evaluation Training was also discussed. The handbook will indicate that all supervisors are expected to attend performance evaluation training. Departments will be notified of those who have not taken the training. Promotion-Employment options for employees was discussed. This will be covered in the handbook under Mandated Placement of University Support Staff. The Longevity policy was discussed. Longevity will be available for employees with 10 years of state service. The handbook is complete and will be posted to the website.

The Appeals Board was discussed. The board will currently be coordinated by the Office of Vice President of Administration and Finance. This may change once the new Vice President for Human Capital is hired. A list of people who might be interested in serving on the board has been forwarded. Discussion was held on training for the board. As of July 1, 2014, the appeals board will be in place.

It was decided to hold our meetings monthly on the second Wednesday of each month from 2:00 – 4:00 p.m. We will check with the K-State Union on reserving rooms.

Meeting adjourned.

The next meeting will be held:

March 12, 2014

2:00 – 4:00 p.m.

K-State Student Union - Room 209