



Administration and Finance

2017 Fall Update with the Provost

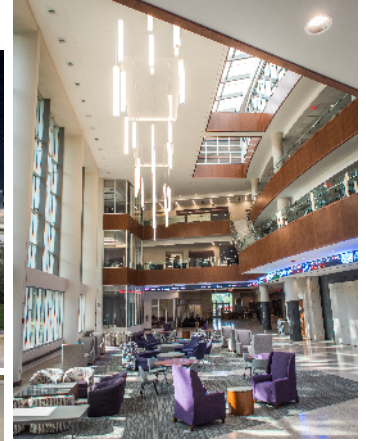
K-STATE
2025

KANSAS STATE
UNIVERSITY

Progress/accomplishments

FACILITIES and INFRASTRUCTURE

- Capital Improvement Projects completed:
 - College of Business Building
 - Wefald Hall and Kramer Dining Center
 - Berney Family Welcome Center
 - K-State Student Union renovation
 - Union Station by JP's expected to open soon
 - Seaton Hall renovation and expansion
 - Equine Performance Testing Facility
 - Purebred Beef Facility



Progress/accomplishments

FACILITIES and INFRASTRUCTURE

- Chilled water expansion and distribution system completed
 - Campus utility consumption decreased 7% from prior year
 - Renovation of cooling towers
- Revised Capital Planning and Project Management Policy (Chapter 7830)
 - Developed capital project flow chart
 - Presented to President's Cabinet and Dean's Council

Progress/accomplishments

PUBLIC SAFETY

- Implemented revised weapons policy effective July 1, 2017
 - Board of Regents approved the revised university weapons policy
 - Created online training module to educate the campus community on the updated weapons policy that allows concealed carry
 - 1,433 individuals have completed the training
- Created EH&S laboratory safety manual and signage
 - Developed procedures and guidance with stakeholder input
 - Implemented uniform laboratory safety signage system across campus

Progress/accomplishments

PUBLIC SAFETY

- Developed biohazardous waste management plan
- Implemented online safety training system
 - Live for College of Agriculture, College of Engineering, and Administration and Finance

Progress/accomplishments

EFFICIENCIES

- Established the Administrative Support Center
 - Hired Mandy Cole as director
 - Merged accounting and human resources transaction activities for Administration and Finance, Research, Human Capital Services, Communications and Marketing, Leadership Studies and Provost Office

- Division of Financial Services is piloting a paperless routing and approval process for payment vouchers
 - College of Veterinary Medicine
 - Entomology department

Progress/accomplishments

CULTURE

- Internal Audit developed campus-wide Awareness of Ethical Issues presentation
 - Internal Control Guidance
 - Summary Observation Review

SUSTAINABILITY

- Consolidated the Park and Ride and Housing and Dining shuttles
 - Streamline routes
 - Simplify usage for campus riders



Top priorities moving forward

FUNDING

- Modernize the current incremental budget model
 - Incentivize enrollment growth, student success and research productivity
 - Support K-State 2025 university strategic priorities
 - Promote cost effective practices
- Expand pilot of the paperless routing process to include MIP accounting system
 - Develop interface into Decisions workflow, Eforms and Oracle FIS system

Top priorities moving forward

EFFICIENCIES

- Expand the Administrative Support Center to include the President and VP of Student Life
 - Implement MIP accounting system for detailed reporting
- Automate time and leave for units served by the Administrative Support Center
 - Tracking time for non-exempt employees
 - Leave approval process for exempt employees

Top priorities moving forward

FACILITIES and INFRASTRUCTURE

- Evaluate for best practices and increased efficiencies
 - Custodial Services
 - Grounds Maintenance
 - Storeroom

- Implement a formal, transparent process for requests of additional space
 - Policy drafted and presented to President's Cabinet

Top priorities moving forward

PUBLIC SAFETY

- Publish Laboratory Safety Manual website
 - Communicate to campus community
 - Safety listserv, K-State Today and Environmental Health & Safety website
- Communicate biohazardous waste management plan to campus community

SUSTAINABILITY

- Promote Park and Ride shuttle to expand awareness
 - Ensure effective routes
 - Implement tracking app

Top priorities moving forward

CULTURE

- Strengthen diversity and inclusion on our campus
 - Professional training and development for cultural competence
 - Participation in cultural campus events

- Promote a smoke-free campus by summer 2018
 - Smoke Free Education Committee created to promote and support initiative
 - Develop marketing materials to inform campus
 - Provide information about cessation programs

Questions?